



**MADISON  
JUNIOR HIGH**

*Student Handbook*

*2014-2015*

# MADISON JUNIOR HIGH SCHOOL

## Bell Schedules

### Schedule 1 (Regular Day)

PERIOD	TIME
1	8:00 — 8:48
2	8:52 — 9:32
3	9:36 — 10:16
4	10:20 — 11:00
5	11:05 — 11:45
6	11:50 — 12:30
7	12:35 — 1:15
8	1:20 — 2:00
9	2:04 — 2:50

### Schedule 2 Half Day Schedule

PERIOD	TIME
1	8:00 — 8:31
2	8:35 — 9:04
3	9:08 — 9:36
4	9:40 — 10:08
8	10:12 — 10:40
9	10:44 — 11:15

### Schedule 3 PM Assembly

PERIOD	TIME
1	8:00 — 8:37
2	8:41 — 9:15
3	9:19 — 9:53
4	9:57 — 10:31
5	10:36 — 11:10
6	11:15 — 11:49
7	11:54 — 12:28
8	12:33 — 1:07
9	1:11 — 1:46
Assembly	2:00—2:50

### Schedule 4 AM Assembly

PERIOD	TIME
Assembly	8:00 — 8:50
1	8:54 — 9:28
2	9:32 — 10:06
3	10:10—10:44
4	10:48 — 11:22
5	11:26 — 12:06
6	12:10 — 12:50
7	12:54 — 1:34
8	1:38 — 2:12
9	2:16—2:50

### Schedule 5 Late Arrival Bell Schedule

PERIOD	TIME
1	10:00 — 10:34
2	10:38 — 11:03
3	11:07 — 11:32
5	11:36 — 12:09
6	12:13 — 12:46
7	12:50 — 1:23
4	1:27 — 1:52
8	1:56 — 2:21
9	2:25 — 2:50

### Schedule 6 Assemblies 1st and 2nd

PERIOD	TIME
1	8:00 — 8:55
2	8:59 — 9:49
3	9:53 — 10:31
4	10:35 — 11:13
5	11:18 — 11:56
6	12:01 — 12:39
7	12:44 — 1:22
8	1:27 — 2:05
9	2:09 — 2:50



DAN BRIDGES , SUPERINTENDENT OF SCHOOLS

**NAPERVILLE COMMUNITY UNIT SCHOOL DISTRICT 203**

**Madison Junior High School** • 1000 River Oak Drive • Naperville, Illinois 60565-2700 • 630/420-6400  
<http://schools.naperville203.org/madison> • FAX: 630/420-6402

**Erin K. Anderson, Principal**

**Andrea Szczepanski, Assistant Principal**

**Kevin Wojtkiewicz, Assistant Principal**

I have received a copy of the 2014-2015 Student Handbook/Planner and understand that it contains NCUSD203 Board policy and school procedures. I understand that I will be held accountable to the standards stated in these policies.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Team /Grade \_\_\_\_\_

Distributed by: \_\_\_\_\_

(record the name of the teacher, counselor, administrator, administrative assistant, etc.)



# **MADISON JUNIOR HIGH** **SCHOOL**

**Home of the Warhawks  
Student Handbook & Planner  
2014-15**



**This planner/handbook belongs  
to:**

**NAME** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**CITY/TOWN** \_\_\_\_\_ **ZIP CODE** \_\_\_\_\_

**PHONE** \_\_\_\_\_

**TEAM** \_\_\_\_\_

**1000 River Oak Drive    Naperville, IL 60565**

**(630) 420-6400**

[www.naperville203.org/mjhs](http://www.naperville203.org/mjhs)

# MJHS

## 2103-2014 SCHEDULE

PD	Class	Teacher	Room
1			
2			
3			
4			
5			
6			
7			
8			
9			

### Applied Arts & Science Trimester #2/Quarter #2

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### Applied Arts & Science Trimester #3/Quarter #3

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### Applied Arts & Science Quarter #4

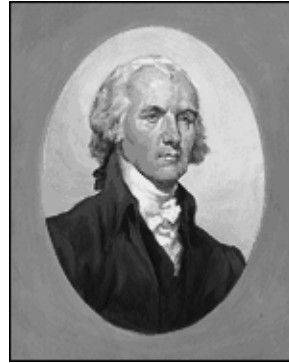
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I have band/chorus/orchestra on \_\_\_\_\_ day/days.

# MADISON JUNIOR HIGH: HOME OF THE SOARING WARHAWKS

## **Madison Sings**

Fight, fight, fight for mighty Madison,  
Oh see that Warhawk fly!  
Black and gold we will defend you,  
As we raise our banner high.  
Courage, strength and honor  
Will be yours, oh Madison.  
We will stand by you forever more,  
You're the best, you're number one!  
--Ms. Ellen Bartel  
(Written for the Inaugural year 1978)



President James Madison  
1809- 1817

President Madison was the foremost architect  
Of the U.S. Constitution, a leading  
theorist of the republican government and  
the fourth president of the United States.

## **Madison Junior High Mission Statement**

In partnership with the community,  
Madison Junior High students are provided  
the opportunities to grow intellectually,  
Socially, ethically and creatively in a safe  
Environment that enhances independence,  
Healthy decision making, and life-long  
Learners with a global perspective.

## **DISTRICT 203 MISSION STATEMENT**

*Our mission is to educate students to be  
self-directed learners, collaborative  
workers, complex thinkers, quality  
producers and community  
contributors.*

## **DISTRICT AND MADISON BELIEFS**

NCUSD203 and Madison believe an  
Exemplary school district:

- ✓ Values dignity and uniqueness  
of each individual
- ✓ Promotes responsible citizenship
- ✓ Is the result of a collective partnership  
of students, staff, parents and community.





## Madison Junior High 14-15 Staff



**Erin Anderson—Principal**  
**Andrea Szczepanski—Assistant Principal**  
**Kevin Wojtkiewicz—Assistant Principal**

### School Counselors

Ms. Stephanie Charvat—6<sup>th</sup> grade  
Ms. Lori Rader—7<sup>th</sup> grade  
Mrs. Lyn Walsh—8<sup>th</sup> grade  
Mrs. Amy Nacion—8<sup>th</sup> grade

### Administrative Assistants

Mrs. Julie Franck  
Mrs. Karen Spencer  
Mrs. Kathy Schulte  
Mrs. Tami Munroe

### Health Technician

Mrs. Jennifer Sanders

### School Nurse

Mrs. Susan Kizler

### School Resource Officer

Officer Kevin O'Connell

## 6<sup>TH</sup> GRADE TEAMS

### Flyers

Mr. Patrick Zedrow\*  
Mr. Tim Glogowski  
Mr. Tim Greenwood  
Mrs. Emily Jumbeck  
Ms. Ashlee Harcar

### Team Soar

Mr. Matt Gerwig\*  
Mrs. Kristen Richardson  
Ms. Katie Sheehan  
Ms. Amanda Daukus

## 7<sup>TH</sup> GRADE TEAMS

### Team United

Mrs. Kelly McGroarty\*  
Mr. Dave Dunnett  
Mrs. Melanie Reicher  
Mrs. Cheryl Nicoski

### Dream Team

Mr. Jeff VanHarlingen\*  
Mr. Brian Bakke  
Ms. Jessica Bolvin  
Mrs. MaryBeth Dibona  
Ms. Karen Labeledz

## 8<sup>TH</sup> GRADE TEAMS

### The Pathfinders

Mrs. Natasha Konrad\*  
Mrs. Catie O'Boyle  
Ms. Julie Radasevich  
Mr. Tim Winder  
Dr. Kimberly Lukawski

### Synergy

Mr. James Gardner\*  
Mrs. Brittany Beck  
Mr. Frank Larucci  
Mrs. Paula Smith  
Ms. Holly Ruble



## Physical Education



Mr. John Scherrman\*  
Mrs. Tricia DeGraff  
Mrs. Kathryn Lawler  
Mrs. Beth Nudera  
Mr. Anthony Silvestri

## Exploratory



Mrs. Ann Cussick –Art  
Mrs. Lori Peterson—FACS  
Mr. Brent Davis--Tech  
Mrs. Lois Janis-FACS  
Mrs. Ellen Rathunde-Art  
Mr. Michael Klick-Tech

## WRC



Mrs. Lianne Carlson  
Mrs. Margaret Gilmore  
Mrs. Mary Jo Baratz

## Foreign Language



Mr. Tom Mackrie  
Mrs. Sarah South  
Mrs. Sarah Smith

## Music



Mr. Jerry Zitko\*  
Mr. Dave Carroll  
Mrs. Carmen Ceresa  
Mrs. Erika McCann

## Team Believe



Mrs. Lisa Gardner  
Mrs. Tiffany Papafotopoulos  
Mrs. Mariana DeJesus-Martin



## Special Education

Ms. Theresa Young, School Psychologist\*  
Mrs. Courtney Brown, Social Worker  
Mrs. Lynn Cibils  
Mrs. Gina Genovesi  
Ms. Heather Mantel, Speech Pathologist  
Mr. Joe Nikkel  
Ms. Sandi Patterson  
Mrs. Lucie Sims  
Ms. Amy Topmiller  
Mrs. Lisa Wiencek



## Assistants

Mrs. Lynn Carroll  
Mrs. Janine Dale  
Mrs. Wendy DeGeorge  
Mrs. Pat Garman  
Mrs. Mary Holmberg  
Ms. Sandra Jacobi  
Ms. Leslie Madalinski  
Mrs. Nita Parikh  
Mr. Tom Piasecki  
Ms. Kelly Ricci  
Mrs. Bo Wozniak



## Maintenance

Mr. Sam Schaefer\*  
Mr. Sam Dimitri  
Mr. Jim Forzley  
Mr. Ivzi Omani

Mr. Dylan O'Connor  
Mr. Frank Toth

\* Team/Department Leader

# GIVE US A CALL!



## To access Madison's voicemail:

**Dial 420-6400 from any touch-tone phone. Visit our website at [www.naperville203.org/mjhs](http://www.naperville203.org/mjhs) for a staff directory.**

## To Report Student Absences/Late Arrivals:

- **Before 8:00 a.m.**, call 630-848-5466, **After 8:00 a.m.**, call 630-420-4046
- Leave your name, your child's name and grade, and the reason for absence.
- Press the #-key to end your message.
- **Absences and Late Arrivals can be reported 24 hours a day.**



## Madison Locker Locations



Lockers # 1 to 33 ----- Outside 171  
Lockers # 34 to 54 ----- Outside 170  
Lockers # 55 to 79----- Outside Rooms 166& 168  
Lockers # 80 to 100 ----- Outside Room 163  
Lockers # 101 to 123 ----- Outside Room 157  
Lockers #124 to 185 ----- Outside Rooms 158 & 159  
Lockers # 186 to 208 ----- Outside Room 157  
Lockers # 209 to 239 ----- Outside Room 148

Lockers # 240 to 361 ----- Music & Tech Arts Hallway  
Lockers #362 to 474 ----- FACS & PE Hallway  
Lockers #475 to 500 ----- Rooms 195 & 198  
Lockers # 501 to 557 ----- Outside Rooms 185-188  
Lockers #558 to 594 ----- Outside Rooms 180 - 183  
Lockers #595 to 617 ----- Outside Room 171  
Lockers # 618 to 623 ----- Outside Rooms 173 & 174  
Lockers # 635 to 993 ----- West Wing Hallway  
Lockers # 994 to 1014 ----- Outside Room 172

## Got homework?

### On-line Homework Information!

All students are given regular homework assignments. These assignments are given to supplement and enhance classroom activities. If a student is absent or needs to clarify assignments given in class, assignments are best provided via Madison's Online Homework Connections. On-line homework information is in operation for twenty-four hours per day.

Successful steps to accessing online homework information are:

- 1)** Visit Madison's website at [www.naperville203.org/mjhs](http://www.naperville203.org/mjhs)
- 2)** Use the "Student Links" drop down box, highlight and click on "Homework Hotline Information."
- 3)** Click on your team name and get started!



## How can I get involved at

# Madison?

<u>Intramurals</u>		
<b>Flag Football</b>		<b>Floor Hockey</b>
	<b>Golf</b>	<b>Tennis</b>
<b>Rollerblading</b>		<b>Bags</b>
<b>Cheerleading</b>		<b>Basketball</b>
<b>Volleyball</b>		<b>Rock Climbing</b>
<b>Soccer</b>	<b>Fishing</b>	<b>Bowling</b>



## Clubs and Activities

Chess Club—Computer Club—Drama Club  
Environmental Club--FCA--- Newspaper Club---Science Fair  
Scrapbooking---Speech Team---Student Council  
Technology/AV Club ---Yearbook



# Madison Junior High Athletic Calendars

## **FOOTBALL**

DATE	TIME	EVENT	OPPONENT
8/21/14		Start Date	
9/10/2014	4:00 PM	H-Mad/L-M Wash	Washington
9/17/2014	4:00 PM	M-H Lin/L Mad	Lincoln
10/1/2014	4:00 PM	M Mad/L-H Jeff	Jefferson
10/8/2014	4:00 PM	M-H Mad/L Ken	Kennedy
10/15/2014	4:00 PM	H-Wash/L-M Mad	Washington
10/20/2014		NCHS (MW-4:00/HW-5:30/LW-7:00)	Lincoln
10/23/2014	4:00 PM	M Jeff/ L-H Mad	Jefferson
10/27/2014	4:00 PM	M-H Ken/L Mad	Kennedy

## **CROSS COUNTRY**

DATE	TIME	EVENT	OPPONENT/LOCATION
8/26/2014		XC Begins	
9/9/2014	4:00 PM	Madison/Scullen/Jefferson	Scullen
9/18/2014	4:00 PM	Madison/Still/Lincoln	Madison
9/23/2014	4:00 PM	Madison/Lincoln/Granger	Granger
9/25/2014	4:00 PM	North Side Park, Wheaton IL	Franklin Invite
9/29/2014	4:00 PM	Madison @ Gregory Invite	Gregory Invite
10/2/2014	4:00 PM	Madison/Gregory/Kennedy	Madison
10/7/2014	4:00 PM	Madison/Fischer/Still	Fischer
10/14/2014	4:00 PM	Madison/Washington/Fischer	Arrow Head Park
10/16/2014	4:00 PM	Madison/Fischer/Gregory/Jefferson	Gregory
10/21/2014	4:00 PM	Conference Meet	Commissioners Park

## **GIRLS' VOLLEYBALL**

<b>DATE</b>	<b>TIME</b>	<b>EVENT</b>	<b>OPPONENT</b>
8/26/2014		Volleyball Tryouts Begin	
9/9/2014	4:00 PM	7 Madison/8 Crone AA	Crone
9/11/2014	4:00 PM	7 Madison/8 Granger AA	Granger
9/16/2014	4:00 PM	7 Still/8 Madison	Still
9/18/2014	4:00 PM	7 Kennedy/ 8 Madison	Kennedy
9/23/2014	4:00 PM	7 Jefferson/8 Madison	Jefferson
9/25/2014	4:00 PM	7 Madison/8 Fischer	Fischer
9/30/2014	4:00 PM	7 Washington/ 8 Madison	Washington
10/2/2014	4:00 PM	7 Crone/ 8 Madison	Crone
10/7/2014	4:00 PM	7 Madison/8 Gregory	Gregory
10/8/2014	4:00 PM	7 Hill/8 Madison	Hill
10/14/2014	4:00 PM	7 Madison/8 Scullen	Scullen
10/15/2014	4:00 PM	7 Madison/8 Lincoln	Lincoln
10/17/2014	4:00 PM	TBA	Round 1
10/20/2014	4:00 PM	TBA	Round 2
10/22/2014	4:00 PM	TBA	Semi's
10/23/2014	4:00 PM	TBA	Championship Game

## **BOYS' BASKETBALL**

<b>DATE</b>	<b>TIME</b>	<b>EVENT</b>	<b>OPPONENT</b>
11/3/2014		Boys Basketball Tryouts Begin	
11/18/2014	4:00 PM	7 Madison/8 Crone	Crone
11/20/2014	4:00 PM	7 Madison/8 Granger	Granger
11/24/2014	4:00 PM	7 Still/8 Madison	Still
12/1/2014	4:00 PM	7 Kennedy/8 Madison	Kennedy
12/3/2014	4:00 PM	7 Jefferson/8 Madison	Jefferson
12/9/2014	4:00 PM	7 Madison/8 Fischer	Fischer
12/11/2014	4:00 PM	7 Washington/8 Madison	Washington
12/15/2014	4:00 PM	7 Crone/8 Madison	Crone
12/17/2014	4:00 PM	7 Madison/8 Gregory	Gregory
12/18/2014	4:00 PM	7 Hill/8 Madison	Hill
1/6/2015	4:00 PM	7 Madison/8 Scullen	Scullen
1/8/2015	4:00 PM	7 Madison/8 Lincoln	Lincoln
1/12/2015	4:00 PM	TBA	Round 1
1/13/2015	4:00 PM	TBA	Round 2
1/14/2015	4:00 PM	TBA	Semi's
1/15/2015	4:00 PM	TBA	Championship Game

## **WRESTLING**

<b>DATE</b>	<b>TIME</b>	<b>EVENT</b>	<b>OPPONENT</b>
11/3/2014		Wrestling Begins	
11/17/2014	4:00 PM	Madison/Granger	Madison
11/19/2014	4:00 PM	Madison/Lincoln	Lincoln
11/25/2014	4:00 PM	Madison/Hill	Hill
12/2/2014	4:00 PM	Madison/Gregory	Madison
12/4/2014	4:00 PM	Madison/Crone	Crone
12/8/2014	4:00 PM	Madison/Kennedy	Madison
12/10/2014	4:00 PM	Madison/Scullen	Madison
12/16/2014	4:00 PM	Madison/Washington	Madison
1/7/2015	4:00 PM	Madison/Fischer	Fischer
1/12/2015	4:00 PM	Madison/Still	Madison
1/14/2015	4:00 PM	Madison/Jefferson	Madison
1/17/2015	8:00 AM	NNHS	Conference Tournament

## **GIRLS' BASKETBALL**

<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>	<b>OPPONENT</b>
1/21/2015		tryouts begin	
2/5/2015	4:00 PM	7 Madison/8 Crone	Crone
2/10/2015	4:00 PM	7 Madison/8 Granger	Granger
2/12/2015	4:00 PM	7 Still/8 Madison	Still
2/17/2015	4:00 PM	7 Kennedy/ 8 Madison	Kennedy
2/19/2015	4:00 PM	7 Jefferson/8 Madison	Jefferson
2/23/2015	4:00 PM	7 Madison/8 Fischer	Fischer
2/25/2015	4:00 PM	7 Washington/8 Madison	Washington
3/3/2015	4:00 PM	7 Crone/8 Madison	Crone
3/5/2015	4:00 PM	7 Madison/8 Gregory	Gregory
3/10/2015	4:00 PM	7 Hill/8 Madison	Hill
3/12/2015	4:00 PM	7 Madison/8 Scullen	Scullen
3/16/2015	4:00 PM	7 Madison/8 Lincoln	Lincoln
3/18/2015	4:00 PM	TBA	Round 1
3/23/2015	4:00 PM	TBA	Round 2
3/24/2015	4:00 PM	TBA	Semi's
3/25/2015	4:00 PM	TBA	Championship Game

# PERFORMANCE MUSIC DATES

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
10/21/2014	7:00 PM	Southside Orchestra Festival	NCHS
11/05/2014	7:00 PM	Band Concert	Madison
11/11/2014	7:00 PM	String & 7/8 Chorus Concert	Madison
11/13/2014	7:00 PM	Southside Band Festival	NCHS
12/09/2014	7:00 PM	6th Choral Concert	Madison
2/19/2015	7:00 PM	6/7/8 Chorus Concert	Madison
2/21/2015		Junior High Solo and Ensemble Contest	Lincoln
3/26/2015		Feeder School Music Tour	
4/22/2015	7:00 PM	Band, Jazz & Bluegrass Concert	Madison
4/23/2015	7:00 PM	MJHS Orchestra & 6th Band Concert	Madison
4/30/2015	7:00 PM	Feeder School Band Concert	Madison
5/12/2015	7:30 PM	MJHS/JJHS/KJHS/LJHS/WJHS 7/8 Orch. Festival	Madison
5/14/2015	7:00 PM	Choral Concert	Madison
5/15/2015	5:00 PM	Summer Music Registration Elementary Band & Orchestra	Madison

# ONLINE PASSWORDS FOR HOME USE

[www.naperville203.org/mjhs](http://www.naperville203.org/mjhs)

DATABASES	USERNAME PASSWORD
<p><b>AP Photo Archive</b> Contains contemporary and historical images</p>	
<p><b>CultureGrams</b> Cultural Encyclopedia, provides profiles of countries, famous people, recipes and photographs</p>	
<p><b>EBSCO Middle Search</b> Research databases for magazines, newspapers, encyclopedias and more</p>	
<p><b>EBSCO</b> Biography Reference Center Consumer Reports Literary Reference Center Middle Search Plus Image Search Novelist Plus Novelist K-8 Plus Searchasaurus Student Research Center</p>	
<p><b>Opposing Viewpoints Resource Center</b> Debate topics, includes text articles</p>	
<p><b>Student Resource Center</b> Information on geography, culture, literature, science, health and biographies</p>	
<p><b>World Book Online Reference</b> General Encyclopedia, includes world atlas</p>	
<p><b>netTrekker</b> Search Engine</p>	
<p><b>Grolier Online</b> Includes five encyclopedias, newspapers from around the world, magazine articles and much more</p>	
<p><b>Health Reference Center</b> Comprehensive information on diseases, health and wellness</p>	
<p><b>Science Online</b> Information from all scientific disciplines. Includes essays, experiments, definitions, articles and more.</p>	





**2015 Master List**  
**Rebecca Gaudill Young Readers' Book Award**  
**Illinois Children's Choice Award**

Author	Title	Publisher	Pub Date	Interest Levels
Applegate, Katherine	The One and Only Ivan	HarperCollins	2012	4-6
Barrow, Randi	Saving Zasha	Scholastic	2011	5-8
Bauer, Joan	Almost Home	Viking	2012	5-8
Close, Chuck	Chuck Close: Face Book	Abrams	2012	4-8
Fitzmaurice, Kathryn	A Diamond in the Desert	Viking	2012	5-7
George, Jessica Day	Tuesdays at the Castle	Bloomsbury	2011	4-8
Green, Tim	Unstoppable	HarperCollins	2012	5-8
Greenwald, Tommy	Charlie Joe Jackson's Guide to Not Reading	Roaring Brook	2011	5-8
Hobbs, Will	Never Say Die	HarperCollins	2013	5-8
Hunt, Lynda Mullaly	One For the Murphys	Penguin	2012	5-8
Kirby, Matthew J.	The Clockwork Three	Scholastic	2010	6-8
Korman, Gordon	Ungifted	HarperCollins	2012	5-8
Lu, Marie	Legend	Putnam	2011	7-8
Nielsen, Jennifer A.	The False Prince	Scholastic	2012	5-8
Park, Linda Sue	A Long Walk to Water	Clarion	2010	5-8
Patent, Dorothy Hinshaw	Dogs on Duty: Soldiers' Best Friends on the Battlefield and Beyond	Walker	2012	4-5
Potter, Ellen	Slob	Philomel	2009	5-8
Rocklin, Joanne	The Five Lives of Our Cat Zook	Abrams	2012	4-6
Sheinkin, Steve	Bomb: The Race to Build - and Steal - the World's Most Dangerous Weapon	Macmillan	2012	6-8
Vanderpool, Clare	Navigating Early	Delacorte	2013	6-8

Interest levels reflect a title's combination of ability and appeal for young readers as suggested by the RCYRBA Steering Committee. With each annual list participants should evaluate, purchase and promote only those books which they determine appropriate for their students and the grade levels served. Be reminded, to participate in the program you need only offer 12 of the titles.

# MADISON JUNIOR HIGH STUDENT HANDBOOK

Welcome to Madison Junior High School! This handbook has been designed to provide you with helpful information for your reference. Students are expected to follow all rules adopted by the Naperville Community School District #203 Board of Education. The following procedures have been established to maintain a safe environment during the school day. If you have questions about school that are not answered here, please ask your teacher, counselor or an administrator. They will be glad to help you.

## SCHOOL PROCEDURES

1. Non-bus riders should plan to arrive no earlier than 7:30 AM. Upon arrival to school all students should report to the cafeteria and sit in designated grade level areas. Students are not permitted to leave school grounds once they arrive. Students are to leave the building by 3:05 PM unless they are under the direct supervision of a teacher or attending a school related function/event.
2. Hats are not to be worn in the building. Hats must be stored in lockers during the school day.
3. During lunch, students wearing bulky coats and hoodies may be asked to take them off when in the lunch line and sitting at the tables.
4. Students must have a pass to use the hall phone during the school day (excluding before and after school). The phone is located across from the main office. Cell phones may be used after 2:50.
5. Eating and drinking is not permitted in the halls.
6. Outside food brought in by a parent/guardian may only be provided for his/her student. This includes treats brought in to celebrate a birthday or other special occasion.
7. Students must carry a pass when they are in the halls during class time.
8. Backpacks are not to be carried in the building during school hours unless approved by the office.
9. Registered bus riders must have parental permission to ride home on another bus. Notes from both parents and student IDs must be presented to the front office before school to insure that permission can be validated. Students who are not registered bus riders are not permitted to ride the bus.
10. Students may not sell items at school unless they are from an approved school fundraising activity.
11. All locker decorations are to the outside of the locker. Decorating must be done AFTER school. Balloons are not permitted in school. Locker combinations/locations are private and will not be given out by the office. Students are encouraged to keep their combinations private. In addition, students should never pre-set their lockers.
12. Personal electronic devices such as but not limited to cell phones, MP3 players, communication devices, etc. will not be used during school hours unless under the supervision of a teacher. We discourage students from bringing these items to school. The school takes no responsibility for these items if they are lost or stolen. **These items must be turned off from the time students enter the building until 2:50 PM.** Electronic devices that are being used may be confiscated and returned to the student at the discretion of the school. Headphones may not be worn before school or during the school day.

13. For safety reasons shoes with wheels, skateboards, in-line skates, or scooters are not to be ridden or brought onto school property. Bicycles may not be ridden on school property and should be locked at the bike rack.
14. Face painting is only permitted during specified "School Spirit" days. Aerosol and pump sprays are not to be brought to school.
15. Students will ask for permission before videotaping or taking pictures while on school grounds.
16. Public displays of affection (hugging, kissing, holding hands, etc.) are not appropriate.
17. Students will follow the security procedures Madison has in place to keep the building safe.

**The information contained in these pages may be summaries of school board policy. These statements may be amended during the school year without notice. More detailed information can be found on the district webpage (<http://www.naperville203.org/board/Policies.asp>)**

## ACADEMIC INTEGRITY

Madison Junior High School students are expected to use genuine, sincere and fair means for the accomplishments of the tests, tasks, or projects from which evaluations of progress shall be determined. In order to maintain an atmosphere which actively fosters academic honesty, the following procedures will be implemented. It is understood that the maintenance of such an atmosphere requires the active support of parents, students, and staff. Most importantly it is the responsibility of each individual to promote academic honesty.

**Plagiarism:** Madison Junior High uses the same criteria for plagiarism as the high schools. "Plagiarism is the act of using another person's ideas or expressions in your writing without acknowledging the source. In other words, to plagiarize is to give the impression that you have written or thought something that you have in fact borrowed from someone else... Plagiarism is essentially theft - the stealing of someone else's intellectual property." [*A+ Style Manual*, pg. 2)

### Other Examples of academic dishonesty:

- Giving test questions or answers to a member of a later class or receiving test questions or answers from a member of an earlier class.
- Copying from another student's test or knowingly permitting another student to copy during a test.
- Using materials which are not permitted.
- Copying or having someone other than the student prepare the student's homework, paper, project, laboratory report, or take-home tests for which credit is given.
- Permitting another student to copy or write another student's homework, project, report, or paper, etc.
- Any other action intended to obtain credit for work not one's own.

Students who violate the expectations regarding Academic Integrity will receive class level consequences on the first offense. In addition, contact will be made with parents/guardians to communicate concerns and an office referral will be submitted for documentation. Future incidents of academic integrity may result in an out of school suspension.

## ACADEMIC SUPPORT

The Madison staff is committed to meeting the individual learning needs of the student. Support programs have been developed to serve regular education students who need additional assistance. This may be necessary as they learn skills that enable them to independently manage academics, take control of their own learning in a systematic and constructive approach, and develop positive relationships. Parents are provided information of programs implemented to assist students with academic success. Students are referred by their teams and counselors. Parent permission is required. These include but are not limited to Homework club from 3-4 pm. There is an afterschool bus available to the students that attend these sessions.

## ACCEPTABLE DRESS/DRESS FOR SUCCESS

At Madison Junior High we expect students to wear attire that is appropriate and that is not a disruption or distraction to the educational process. These guidelines are designed to promote a positive educational atmosphere. Inappropriate dress is defined in the district Student District policy:

### **DISTRICT POLICY**

No garments, spiked or dangerous jewelry depicting distasteful symbols debasing the dignity of a person; no garment, jewelry depicting beer, alcohol, liquor, or drugs may be worn at school; no garments, jewelry with sexually explicit, obscene, or vulgar messages or symbols may be worn at school or at any school-sponsored activities. No coats, caps or bandanas may be worn inside the building. Decorating oneself (i.e., face-painting) is not appropriate. In addition, at all the junior highs it is expected that:

- Students should wear clothing that totally conceals undergarments. All tops must have straps that are at least one inch wide. Tops must cover the midriff. Boy's shirts must have sleeves.
- All garments should be reasonable in length.

Classroom teachers will make the determination if clothing is a disruption to the class. Students should be warned that their attire is inappropriate or disruptive. A change of clothes will be made. Shirts may be turned inside out if wording can be hidden or a cover-up can be put on to fix the problem. Students who have been requested to change their attire must keep it changed throughout the school day. Failure to do so will result in an office referral.

## ACCIDENTS

A school nurse is at the school weekly and is also available on an on-call basis. The health technician is available for the convenience of students who have become ill or injured or who need help with medical problems. Service should only be requested when needed! Students must obtain a pass from their classroom teacher before reporting to the health technician's office. At passing time students should inform their next teacher if they need to go to the health office and they should obtain a pass. This applies to all cases with, of course, the exception of an emergency. Students may not leave the school for illness/injury without first reporting to the health technician's office for authorization. The health office maintains a health record of student visits.

All accidents, no matter how minor, are to be reported to the teacher in charge, who will refer the student to the health technician if necessary. Accidents occurring on the way to school should be reported to the health technician immediately upon reaching the school building. The seriousness of an accident cannot always be determined at once, so to be on the safe side, report to the teacher in charge immediately. If the health technician is not in the building, accidents should be reported to the office.

## AFTER SCHOOL ACTIVITIES

Students should leave the school grounds following the completion of the school day unless under the direct supervision of a teacher. Students attending after-school events must take their books, coats, etc. with them because they will not be able to return to their lockers. Students staying for games must stay in the gym while they are waiting for the competitions to begin. Once students leave the building they will not be readmitted unless accompanied by an adult.

## ATHLETICS

### **INTERSCHOLASTIC SPORTS**

Interscholastic sports are offered to all 7th and 8th grade boys and girls at Madison. Students are required to have a physical examination on file at school before they can try-out or participate for a

sport. Interscholastic sports include Girls' Volleyball, Boys'/Girls' Cross Country, Boys' Football, Girls' Basketball, Boys' Wrestling, Boys' Basketball, Girls'/Boys' Track, and Cheerleaders.

### **DISTRICT 203 EXPECTATIONS FOR ATHLETIC EVENTS**

1. Cheer and encourage teams in a positive manner.
2. Utilize garbage cans to dispose of any food, drink or paper containers, etc.
3. Remain seated in bleachers until half-time or an official break in the game.
4. Remain in the building once an activity begins. (Stay in athletic area)
5. Utilize areas out-of-bounds to enter and exit the bleachers and gymnasium.
6. Respect other fans supporting their teams.

### **CURRICULAR CODE OF CONDUCT**

A co-curricular code of conduct has been developed for all Madison activities. Coaches and advisors will inform participants of its contents.

### **INTRAMURAL ACTIVITIES**

A variety of intramural activities are offered to all students throughout the year. These activities are designed for students to learn new skills, meet new friends and have fun.

Students should listen for the announcements of meeting dates and times of after school activities such as the newspaper, yearbook, clubs, athletic activities, etc.

## **ATTENDANCE**

All students are required by law to attend school every day the school is in session. If a student is to be absent from school, the parent or guardian must call the school's absence line before 7:45 a.m. on the day of the absence. Recorded messages can be left anytime. The message should include the student's first and last name (spell the student's last name), grade, and reason for absence.

Acceptable reasons for absence are as follows:

1. Student illness
2. Death in the family
3. Medical or dental appointments that cannot be scheduled at other times
4. Religious observances

A student who has been called in absent can return for the remainder of the school day only after first reporting to the main office. A student who becomes ill during the day is to report to the health office and the parent is contacted if the student has to be sent home. A student who must leave school for a medical or dental appointment should bring a note from the parent to the office before 8:00 a.m. and receive an early dismissal pass.

**Absence Reporting:** The state guidelines are as follows: 0-50 minutes (tardy), 51-149 minutes (1/2 day), 150+ minutes (full day). For example, following a regular daily bell schedule a student arriving to school at the start of 2nd period will be counted absent for 1/2 day. This includes orthodontist, doctor and dental appointments. Students entering as a late arrival without a note from the doctor will be considered tardy. After five consecutive missed days, (or 5% of the required days of attendance) students that continue to miss all or part of a school day due to illness will be required to submit a doctor's note. Parents will be contacted via a formal letter, conference, and/or phone call when student absence becomes a concern.

A student absent due to an infectious disease, surgery, rash or other illness requiring physician's care must bring a physician's health certificate to the health office before returning to school.

### **Absence**

During the school year, the following procedure for reporting absences will be used. If your child will be absent, you are to call and notify the school before 7:45 am. To report an absence, call **630-848-5466**. The Attendance Line is open 24 hours a day. Parents should be prepared to give the following information: **Name**, spelling the last name, **Grade**, and **the Reason for the absence**. **If the student is ill, please describe symptoms.**

The school must be informed anytime the student will not be in school. Parents are notified if their students are not in school and are not called in on the attendance line. Excused absences are: illness, doctor's appointment, a death in the family, certain religious holidays, and parental request. The district has a list of accepted religious holidays.

By law, students missing first hour are marked 1/2 day absent from school. Students missing three class periods are marked as a full day absence. Students missing part or all of first hour (unexcused) will make up the time during lunch and/ or after school. Any student arriving to class during the first five minutes is considered tardy to class and not tardy to school. These are handled by the teacher (see Tardy Policy). Students unexcused from a 1/2 day or more of school (three classes) will automatically receive a Saturday School Detention. **After three consecutive missed days, (or 5% of the required days of attendance) students that continue to miss all or part of a school day due to illness will be required to submit a doctor's note with a diagnosis.** Periodic attendance checks will result in letters being mailed home and/or other contact from the school when students reach the 5% levels. Students with attendance concerns, including tardies, will be referred to the office. Attendance becomes a concern when a student is absent for all or part of any school day, more than 5% of the expected attendance days

*Note: Requests for homework should be made by e-mailing the teacher. Please do not request homework for student on the Attendance Line. See section on Make-Up Work for more information.*

### **Tardy Policy**

All students arriving late to school (up to 8:45 AM) will be marked as TARDY. Between 8:00 AM and 8:05AM, students late for school should report directly to class. This tardy is **not** considered late to school, but late to first hour. Teacher consequences are then applied to this tardy. After 8:05 all students must check into the office for an admit pass to class. Oversleeping is not an excused tardy.

Students with a credible doctor or parent admit slip may sign themselves back in to school. If a doctor's note is not presented when the student arrives, the student must be signed in by a parent or guardian. A student signing in without a parent or doctor note will be considered unexcused until documentation can be provided.

Tardy/late arrival due to illness (signed in by parent) may be accepted three times a trimester before a doctor's note is required. After that they will be handled as unexcused tardies. Students will receive the following discipline consequences during one trimester:

3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> unexcused tardy-lunch detentions

6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup> unexcused tardy-PM detentions (one hour)

9<sup>th</sup> and up unexcused tardy-Saturday School detentions

### **Truancy**

A "truant" is a child subject to compulsory school attendance who is absent without valid cause from such attendance for a school day or portion thereof. The school will make every effort to work with the family to improve current attendance. This may include working with the SRO and or the Regional Superintendent Truancy Officer.

### **Early Dismissal**

Students are not permitted to leave school grounds during the day without permission from the office. Any student who needs to leave the building during the school day must present a note, signed by a parent, to the attendance desk or office before 8:00 AM. The note should state student name & grade, why the student must leave the building (i.e., dental appointment, doctor appointment, etc.), the time leaving the building and whether or not the student will be returning to school. All students leaving school will be given an early dismissal pass. Before leaving the building, the student should present his/her pass to the teacher and the parent should sign him/her out.

Students returning from an early dismissal must be signed in by their parent or present a doctor's signed admittance card. Students missing academic classes will be marked absent (excused).

## BULLYING

Bullying is not tolerated at Madison Junior High. We want students to feel safe while they are at school. If you feel you are being bullied or see someone being bullied, you should follow these steps.

- Tell an adult in the building where it has happened. (Teacher, Lunchroom supervisor, bus supervisor, bus driver, etc.)
- Tell your parents.
- If the bullying continues, tell your counselor. Your counselor will provide you with practical tips on what to do if the bullying continues. They will refer you to the assistant principal if further disciplinary actions are warranted.

Do not let the bullying go on for weeks. The faster you tell someone, the faster the issue can be resolved.

## BUS RIDERS

According to state law, students who live one and one-half (1.5) miles or farther from school by the most direct route are eligible to ride the school bus. Students may ride only that bus which stops nearest their home. If students currently ride the bus, they may ride another student's bus or have a student ride their (if they are both bus riders) once they obtain an approved pass from the main office. To obtain this pass, they need to present their student IDs as well as parent permission notes from *each* student.

Students are required to obey the driver at all times. The privilege of riding the bus is dependent upon good behavior and observance of the rules and regulations. Bus riders are subject to all school rules. The purpose of these rules is to provide for safety and an enjoyable bus ride for all. Bus drivers are required to report any student who violates these rules and regulations to the Safety Director. Privileges to ride may be suspended. The student's privileges must be reinstated by the proper authority before the student may resume riding the bus. Any student who repeatedly violates the rules or commits a serious offense may have their bus riding privileges suspended for the entire school year. (This includes the privilege of going home with a friend or taking another bus rider home with them). Students who are suspended from riding the bus must be present in school on the suspension days.

All buses are under the supervision of the Director of Transportation for the district. If you have any problems notify the transportation office at (630)-420-6464. Any bus discipline problems should be reported to the assistant principal.

Naperville Community Unit District #203 provides bus transportation to eligible students to and from school each day. Additionally, students who participate in school-sponsored events (athletics, activities, specific after-school programs) also access transportation services.

**Because the safety of our students and staff is always the top priority, the following guidelines have been established for NCUSD #203 bus riders. Parents are asked to help enforce these guidelines:**

### **Students will:**

- Be on time for pick up. Failure to do so causes late pick up at future stops.
- Remain seated until exiting the bus;
- Keep hands, feet, and head inside the bus – at all times;
- Abstain from shouting or using profanity;
- Participate in keeping bus clean by disposing of all trash properly;
- Report behavior that is unsafe, offensive, or otherwise inappropriate to the bus driver and/or school

- administration;
- Respect others and cooperate with the driver at all times;
- Understand that all school rules are fully in effect at bus stops, on the bus, and in school loading zones;
- Avoid tampering with bus equipment or others' property;
- Provide school identification card when requested (grades 6-12);
- Follow the eating/drinking policies established by the driver;
- Refrain from being in the bus loading zones (at school or in the community) unless riding the bus.

**Parents are asked to:**

- Assist in getting students to bus stops on time.
- Communicate concerns to the Transportation Office – not the driver. The Office number is 630-420-6464.
- Discuss the above guidelines with student(s) and support drivers and other District staff when needed.
- Understand that all school rules are fully in effect at bus stops, on the bus, and in school loading zones.
- Follow all laws when driving vehicles near buses, at bus stops, and in school loading zones.

These rules have been established to ensure the safe transport of students and staff. Buses are equipped with electronic recording devices that have audio and visual capabilities. These tapes are reviewed routinely. In the event misconduct is reported, they may be turned over to the appropriate school authorities. Students who repeatedly violate transportation rules may be suspended or excluded from bus service.

Each year, students in NCUSD #203 complete a bus evacuation drill as required by Public Act 94-0060.

## CONFERENCES

School structured parent/teacher conferences are held in October. Student Lead Conferences are held in March. Parents are encouraged to contact their child's counselor or teachers at any time questions or concerns occur.

## ELECTRONIC DEVICES

Cell phones must be stored and in the OFF position during the school day. If a student is caught texting, taking photos or using the cell phone or other prohibited electronic device during the school day, the device may be confiscated and a detention will be assigned. If a student is caught a second time a two hour Saturday school will be issued. Additional infractions will result in progressive discipline

Personal electronic devices, such as but not limited to cell phones, MP3 players, communication devices, etc. will not be used during school hours unless under the supervision of a teacher. In addition, Headphones may not be worn before school or during the school day.

The school takes no responsibility for these items are lost or stolen. These items must be turned off and kept in the locker from the time students enter the building until 2:50 PM.

## EMERGENCY CLOSING OF SCHOOL

Closing of the entire District due to inclement weather, or of one school only (such as for a broken pipe), will result in a phone message being sent to all parents. A Talk203 email message will also be sent to all District Talk203 subscribers. In addition, a recorded message regarding the closing will be available on the District 203 Administrative Center's main telephone line, 630-420-6300.



**Parents and District Talk203 subscribers will only receive notice if schools are closed, otherwise the day will proceed as usual.** Please recognize that no system is foolproof; a power outage or extreme demand on these systems could affect access to communications technologies. See district website for radio and TV listings.

## FIELD TRIPS

**Field Trips**--MJHS sponsors and schedules a number of educational trips during the year. These trips enrich the curriculum taught and are a privilege initially offered to all students. The school assumes a significant responsibility in taking these trips. A student's school behavior prior to the trip must be cooperative and positive in order to be eligible for the field trip. Students not attending field trips are expected to be at school.

**Class Trips**--Each year the students at Madison have the opportunity to participate in class trips that are designed to celebrate team unity and success. These trips are planned to ensure student safety in addition to increasing student understanding. Ideally all students will be able to participate in field trips. In order to reinforce our expectations of students and promote a positive experience for all, the trips will be made available to those students who have demonstrated good citizenship and responsibility. A point system will be utilized to monitor student opportunity to participate in class trips. Families of students in danger of losing the privilege of attending class trips will be notified of concerns impacting the student ability to participate.

## HALLWAY EXPECTATIONS

Goal: The hallways at MJHS will be a safe environment where people interact with courtesy and respect. Students, we expect you to:

- ▶ Have a hall pass if you are in the hallway during class time
- ▶ Walk at all times in the hallway and in the classroom
- ▶ Stay to the right when moving through hall and when stand out of the mainstream flow when you stop to talk with a friend during passing times
- ▶ Keep your hands and feet to yourself at all times
- ▶ Talk at a quiet and "indoor" voice level
- ▶ Keep the hallways clean of trash – treat Madison as you would your own home
- ▶ Eating and drinking are not allowed at your lockers
- ▶ Keep moving in the hallway, prevent traffic backups
- ▶ Demonstrate good character at all times

## HEALTH SERVICES

Having a healthful, safe school is our goal at Madison Junior High School. There is a health office in each school building for students who have become ill or injured or who need help with medical problems. The health office is staffed by a health technician certified in First Aid and CPR/AED during each school day. The health office is open from 7:30 am to 3:00 pm. A Certified School Nurse is assigned to the school and is available on an on-call basis when she is not in the building. Students must obtain a pass from their classroom teacher before reporting to the health office. At passing time, students should inform their next teacher if they need to go to the health office and they should obtain a pass. This applies to all cases with, of course, the exception of an emergency. **STUDENTS MAY NOT LEAVE THE SCHOOL FOR ILLNESS/INJURY WITHOUT FIRST REPORTING TO THE HEALTH OFFICE FOR AUTHORIZATION.** The health office maintains a record of student visits.

### **A. Physical Exams**

New students to the District are required to have a current (completed within the past year) physical. Athletes must also have a current physical prior to tryouts. A separate physical is not required for students to participate in intramurals.

## **B. Physical Education Excuses**

A student may be excused from participation in Physical Education classes for up to three consecutive days with a note from parents, the school health technician or school nurse. Thereafter, an excuse from a physician is required.

## **C. Vision/Hearing Screening**

Students are screened for vision and hearing routinely during their school experience by the DuPage County Health Department. Parents of students meeting referral criteria will be contacted. Parents/guardians may request additional vision and/or hearing screening at any time by contacting the health office.

## **D. Accidents**

All accidents, no matter how minor, are to be reported to the teacher in charge, who will refer to the health office if necessary. Accidents occurring on the way to school should be reported to the health technician immediately upon reaching the school building. An accident report will be filed through the Health office. Insurance forms cannot be given out without the proper accident report being completed. The seriousness of an accident cannot always be determined at once, so to be on the safe side, students should report to the supervising teacher immediately. If the health technician is not in the building, accidents should be reported to the office.

## **E. Communicable Diseases**

Because many communicable diseases occur throughout the school year, and because most do not pose a serious health threat to the general population, we do not inform parents every time a new case of illness occurs. If you have a special need to know about cases of communicable diseases such as chicken pox or measles, etc occurring in your child's classroom, i.e. a family member has sickle cell anemia, is immunosuppressed or has similar health concerns, please inform your child's health office, and we will contact you if such an illness occurs in your child's class.

## **F. Student Medication**

### **Administering Medicines to Students**

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed, "School Medication Authorization Form" is submitted by the student's parent/guardian. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

A student may possess an epinephrine auto-injector (EpiPen®) and/or medication prescribed for asthma for immediate use at the student's discretion, provided the student's parent/guardian has completed and signed a "School Medication Authorization Form." The School District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication or epinephrine auto-injector or the storage of any medication by school personnel. A student's parent/guardian must indemnify and hold harmless the School District and its employees and agents, against any claims, except a claim based on willful and wanton conduct,

arising out of a student's self-administration of an epinephrine auto-injector and/or medication, or the storage of any medication by school personnel.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

The Building Principal shall include this policy in the Student Handbook and shall provide a copy to the parents/guardians of students.

LEGAL REF.: 105 ILCS 5/10-20.14b, 5/10-

### **G. Student Illnesses**

Students with any type of rash, sore, or other skin condition should not come to school until the condition has been evaluated and identified by a physician and a written physician release to return to school has been provided to the school health office. The release should include the diagnosis, treatment plan and any information about precautions/restrictions to take at school.

After a student has provided a written physician release for a student to return, any open wound or sore must be covered with a dressing taped on all four sides.

Students will benefit from being taught to never share personal items when active in the community, at home, or school such as clothing, uniforms, sports equipment, towels, skin balms or lotions, razors, water bottles, bar soap, etc. Students should always report any skin lesions to an adult. Following these simple precautions, and good hygiene practices such as effective hand washing, can help prevent the spread of many communicable diseases.

## **HOMEWORK**

All students are given regular homework assignments. These assignments are used to supplement and enhance the activities of the regular school programs. If a student is absent, students are able to make arrangements with a friend to bring home the books and/or handouts they might need. Each team will have a method to ensure that students can access their homework from home.

## **I.D. CARDS**

All students are issued an identification card. Students will need identification cards for the Learning Center, school buses, swipe card for lunch. Students who have lost their ID cards and use them to purchase lunch may report to the main office for assistance. Replacements can be bought through the LRC for \$5.00.

## **Infinite Campus**

District 203 is pleased to offer Infinite Campus, an online system that allows parents to view student schedules, attendance, and discipline and grades (where available). Infinite Campus is in use at the high school and junior high school levels. Parents receive one-time-use access keys, which are necessary to initially register parent accounts. Parents with keys will be able to access available information about their younger students at the various participating schools as well.

## **LASER POINTERS**

Laser pointers are not toys and should not be brought to school. The only exception to the rule is if the student is under the direct supervision of a teacher and it is being used for an educational purpose. Directing the light from a laser pointer or "dot" upon any person, building, vehicle, or other object can be harmful.

## LEARNING RESOURCE CENTER

Madison's Learning Resource Center (LRC) supports the curriculum as well as the recreational reading of its students and faculty by providing books, magazines, and audio-visual materials. Students use the LRC in a flexible schedule where teachers sign-up to use the LRC for class research or book selection.

Madison is on a computerized circulation system. Each year students are given an orientation to the LRC, which includes check out procedures, return of materials, overdue materials, and fines. Materials are checked out for a three week period and are renewable. A \$1.00 fine is assessed at the end of the 4th week, giving the students one full week to return the item before incurring a fine. A student can also pay off a \$1.00 fine by donating a non-perishable food item such as canned goods. Donated food will be taken to a local food pantry to help families in need.

Students are responsible for any material checked out in his or her name. If a book or magazine is lost or claimed returned, the student pays the price of the book or \$3.00 for a magazine. Before paying for an item, the student should check his or her locker, classrooms, and home. If a student claims he or she returned the item or never checked it out, he or she may sign a form which clears his or her name for a trimester. If the material is not found or returned, he or she is charged for the cost of the item.

Madison students also have access to a collection of databases through the school or district's subscription, and therefore need a username and/or password to access these from home. Students are encouraged to use the research links or search engines through the Madison website to complement their print research materials.

## LOST AND FOUND

Articles found on Madison school are expected to be turned into the main office. Students in possession of lost items may receive consequences for theft. Students who have lost personal items should check the general Lost and Found located in the custodial office. Found items of significant value are kept in the main office area. Students who are missing items of significant value should report it to the School Resource Officer. Items left for more than a month will be donated to local charities.

## LOCKERS and locker decorating

Each student is assigned to a personal hall locker for which he/she is responsible. Security of these lockers cannot be guaranteed. Do not leave any valuables or large sums of money in these lockers. The school cannot take responsibility for items left in the lockers. Edibles should never be left in the locker overnight. Locker combinations must be kept private and not shared with anyone. Students should never pre-set their lockers.

*Please see Notification of School Searches.*

Locker decorating is limited to the outside of the locker. Student combinations and locker numbers will not be provided by the main office. Locker decorating must be done Before or After school. Balloons are not permitted in school.

## LUNCH HOUR

A hot lunch program is offered at Madison. The program includes a regular hot plate lunch prepared at the school daily, as well as many a la carte items such as hamburgers, fries, pizza, desserts, fruits, soup, etc. Students may also bring their own lunches. Milk and other drinks are sold daily. Food is permitted only in the cafeteria unless otherwise instructed.

Our school has a closed campus policy. Time is provided for eating and outdoor activities, if weather permits. Only school sponsored parties are permitted during lunch. Parents are allowed to bring food for only their student. School policy does not allow birthday treats. Students may not arrange

or have food delivered from outside sources during the lunch hour. Only school sponsored parties are permitted during lunch. Lunches may be dropped off in the Lunch bins at the front lobby.

Naperville Community Unit School District #203 participates in the National School Lunch Program. Nutritious meals are served every school day. Children from homes that meet Federal guidelines are eligible for free or reduced price meals. Further information is available at the school office.

## LUNCHROOM EXPECTATIONS

1. Respect all staff.
2. Students should use classroom voices and be quiet when directed and during announcements made by lunchroom supervisors.
3. Students should sit down when they enter the cafeteria and must ask permission to leave/ switch tables.
4. Students need to request permission to use the washroom by raising their hand.
5. Washrooms are to be used before you are dismissed to recess.
6. Students will be dismissed to use the lunch line and to go outside.
7. If a student spills something or leaves a mess, he/she is responsible for cleaning it up.
8. Students may only go to one line to buy food. (No line switching.) The inside line is for service from the lunch staff and the outside line is for self-serve items.
9. If a student touches a food item, they are expected to purchase that item.
10. During lunch periods, students are to remain in the lunchroom or on the playground. Students may only leave the lunch room/recess area when they have a pass from their teacher.
11. The throwing of any item will not be tolerated.
12. Students should leave books and PE items in lockers.
13. Bring your coats to lunch. You are not allowed to go to your locker once you are in the lunchroom.
14. During lunch, students wearing bulky coats and hoodies may be asked to take them off when in the lunch line. Students should make certain they wear appropriate garments under these items of clothing.

## RECESS RULES

1. No pushing, shoving. Keep hands to yourself.
2. Food, candy, and drinks must stay in the cafeteria and should not be taken outside
3. Students must stay on blacktop or designated area.
4. All students should be visible to staff at all times.
5. Students should stay out of the prairie.
6. Students are not permitted to play with or on snow.

## LUNCH ROOM CONSEQUENCES

Students that do not follow the lunchroom and/or recess expectations will be subject to following consequences:

- First Offenses will result in a one day clean-up duty *or* restricted recess time.
- Second offense will result in three days sitting on stage, cleaning the cafeteria and sitting on the curb. A call home.
- Third offense will result in a referral to the office. A lunch detention will be assigned.
- Fourth offense will result in a ten day assigned seat on stage/steps and a referral to the office. A one hour detention will be assigned. A behavior contract will be offered to the student to reduce the time to 5 days.
- Fifth offense will result in a ten day assigned seat at on the steps and an office referral will be written. A one hour detention will be assigned.
- Sixth offense will result in a permanent assigned seat. A referral to the office will be written. A Saturday School Detention will be assigned.
- Each additional offense will result in a 5 days of lunch detention and additional office referrals.

## MAKE-UP WORK

Students are responsible for making up all work missed due to absence. Missing work can be picked up starting with the third day of absence. Please email the team teachers for this request or contact the grade level counselor. Homework can be picked up at the front office after 3:00 p.m.

Students will be allowed the total number of school days absent in order to make up work missed, e.g., if a student is absent for five days, he/she will be allowed five days to make up the work, unless other arrangements are made with the teacher. (Students suspended from school must turn all their work in on the day they return.)

## MOVING ON CEREMONY

The 8<sup>th</sup> Grade Moving On Ceremony is a celebration of the student's completion of junior high. It takes place the morning of the last day of school and family members are welcomed to attend. It is sponsored by the Home and School Association. Disciplinary consequences may prevent a student from attending the ceremony.

## MOVING/TRANSFER PROCEDURE

If a pupil is moving from Madison to another school, the office should be notified in advance of departure. If possible, the office would like to know the name and address of the new school. On the last day of attendance at Madison, the student should pick up a check-out sheet (before school) from their counselor. As he/she attends classes, all books and equipment should be returned. The check-out sheet must be returned to the counselor at the end of the day.

## OFFICE REFERRALS

It is our belief that teachers, parents, and administrators must work together to create a positive behavior program for the students at Madison. Teachers will attempt to handle all discipline problems that arise under their supervision. If repeated attempts to solve the problem fail, the student will be referred to the assistant principal. The assistant principal will take the appropriate steps necessary to remediate the problem. Consequences ranging from a conference, detention, Saturday school or suspension or expulsion from school are possible. Office detentions are served after school ranging from 1/2 hour to 2 hours in length.

### **Saturday School**

Saturday School detentions may be given in lieu of an internal or external suspension. This decision is made by the principal or assistant principal. Saturday school is attended from 7:30 AM until 11:30 AM on Saturday morning. Students that fail to show up at a Saturday School will be suspended from school the following school day.

### **Internal Suspensions/In-School Supervised Study**

Infractions of the discipline code may result in an internal or external suspension from school. Internal suspensions are served in the Internal Suspension room next to the assistant principal's office. Students are required to do work, receive help from their teachers (when available) and complete the tasks before they leave. Internal suspensions/In-School Supervised Study go from 8:00 AM to 2:50 PM. Students that misbehave, or not complete their work may have their time extended. Parents will be notified if they are needed to provide transportation after school. They may attend activities after the suspension is completed. Students will not eat in the cafeteria.

### **External suspensions**

External suspensions remove the student from the educational setting for specified number of days. Students are not allowed on school district property without permission of the school (to retrieve homework or talk to a teacher). They may not attend any district activities until their next day of attendance. Any work assigned is expected to be handed in when they return.

## PERFORMANCE MUSIC, FOREIGN LANGUAGE, APPLIED ARTS AND SCIENCE

### **Band, Chorus, Orchestra**

These are graded classes that all students may take as electives, and must attend as in any other class.

They are open to all students. Class lessons, as well as, full group rehearsals are regularly scheduled during the school day. They perform at concerts and are occasionally called upon to perform at assemblies and other events.

### **Foreign Language**

These are graded classes that students in the 7th or 8th grade may take instead of Exploratory classes, choosing either Spanish or French or German for 8<sup>th</sup> grade. This is a 2-year program, and once the decision is made to take the class, it is a minimum one-year commitment.

### **Exploratories**

These are graded classes that are taken by all 6th graders and selected by all 7th and 8th grade students that choose Exploratories instead of a Foreign Language. Once chosen, it is a one-year commitment.

## PHYSICAL EDUCATION

The PE uniform that our staff and students have chosen consists of a T-shirt and gym shorts. The T-shirt is black and gray. The words "Madison Physical Education" are printed across the front along with a space provided for printing the student's name with a permanent marker. This shirt is required to be worn for physical education class daily. Our physical education policy states that the student may wear any solid colored shorts to class. Shorts should be long enough to meet the expectations of the district dress code. This does not include jams or any multi-colored shorts that have designs on them. It is required that the shorts have the student's name on them somewhere in case they are lost or misplaced. The students are also required to have white socks, gym shoes and outside clothing for classes in the fall and early spring. These items should also be marked with the student's name.

## REPORT CARDS

Report cards are issued three times per year, at approximately twelve week intervals. Parents have the ability to check the status of their student's grades on-line. Each parent is given a code to access this information. Each team will tell the parents how often the site will be updated.

<b>Grading Scale</b>	
92-100%	<b>A</b>
90-91%	<b>A-</b>
88-89%	<b>B+</b>
82-87%	<b>B</b>
80-81%	<b>B-</b>
78-79%	<b>C+</b>
72-77%	<b>C</b>
70-71%	<b>C-</b>
68-69%	<b>D+</b>
62-67%	<b>D</b>
60-61%	<b>D-</b>

# SAFETY DRILLS AND PROCEDURES

## Building Emergency/Lock Down

In the certain situations it may become necessary to secure the building and the movement of individuals from area to area. The purpose of lockdown procedures is to maximize the school's ability to investigate situations and maintain a safe environment in a heightened level of security.

## Fire/Building Evacuation

Fire/Evacuation drills are held several times during the year. Every room has a chart telling students what route to take in case of fire. When the fire alarm is sounded, all pupils should walk quickly and silently to designated exits outside the building. Students are to vacate the building as a class, remaining with the classroom teacher. No one should re-enter the building until an all-clear signal has been given by appropriate personnel.

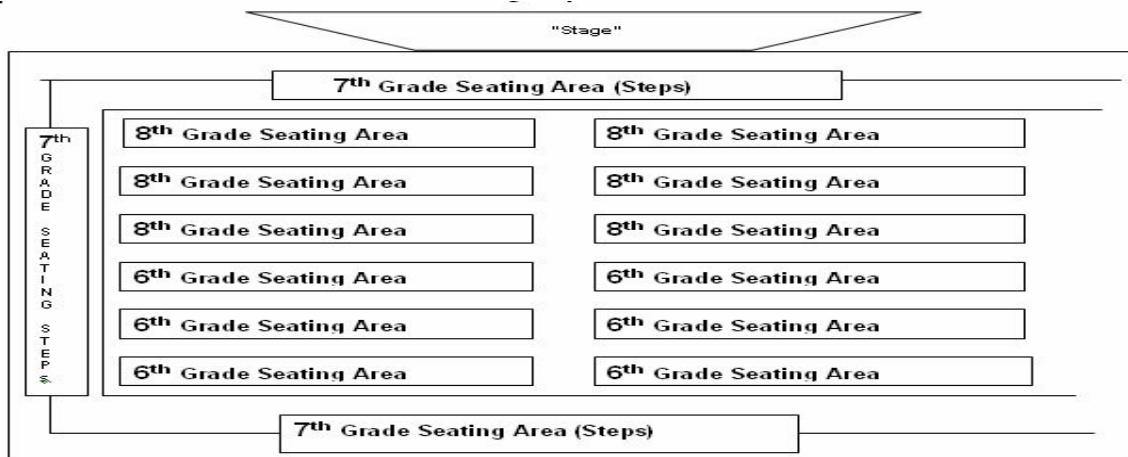
## Shelter in Place

Tornado drills are conducted annually. Every room has a map indicating where students and staff should be in the event of a tornado. When the tornado alarm is sounded, students and staff remain in their classrooms or proceed to the designated tornado location and follow teacher directions for appropriate tornado procedure.

## SCHOOL DAY

Madison's school day begins at 8:00 a.m. and concludes at 2:50 p.m. Students should arrive at school between 7:30 and 7:50. The day is divided into nine periods. Students are scheduled into language arts (two periods), math, science, social science, physical education, lunch, and one period for an elective class. Students in vocal or instrumental music will use a portion of their supervised study time for such classes. Students are expected to leave immediately after school unless they are involved in a school related activity or directly supervised by a staff member. Students involved in after school athletic practices and events must take their books, coats, etc. with them when they go to the locker rooms. Students will not be able to return to their lockers.

Students arriving to Madison should report to the cafeteria. Students are assigned seating areas by grade level (outlined in diagram below) and should remain seated in those areas until released to their lockers by grade level.





## SCHOOL RESOURCE OFFICER

Madison currently has a School Resource Officer (SRO) working within the Madison community. We share the officer with Lincoln Junior High School. The purpose of the SRO program is to bridge the gap between police officers and young people and increase positive attitudes toward police and law enforcement. The SRO will be a teacher providing law-related education to students, parents, and staff. Working as a law enforcement officer for the entire school community, the SRO will use expertise from law enforcement to assist students, parents, and staff in both proactive and supportive interventions.

## STUDENT ACTIVITIES

Students are encouraged to participate in some of the many clubs and organizations available at Madison. The clubs and activities are as follows:

Computer Club---Chess Club---Drama Club--- Newspaper---Science Fair---Speech Team  
Student Council---Scrapbooking---Technology/AV Club---Yearbook

## STUDENT COUNCIL

Student Council is a representative group of students, whose main responsibilities include developing school spirit, participating in project that benefit the local community, and creating opportunities for the students and staff to improve our school. It is an excellent opportunity to serve your school and develop leadership qualities.

Activities of the student council include:

Service Projects	Citizenship
Special "School Spirit Days"	Safety
Assembly Programs	Orientation for new students
School Store	Staff Relations Projects
Other activities as needs arise	

## STUDENT DROP OFF AND PICK UP

Bus drop off and pick up at Madison are in front of the building. For safety reasons, there is no student drop off or pick up in the front of the building. Student drop off or pick up via automobiles must be done in the back of the building. After 8:15 and before 2:15 students may be dropped off or picked up at the front entrance. There are two 10 minute parking spots which can be utilized during the school day for this purpose or to drop off items for students.

## STUDENT MESSAGES, ITEMS DROPPED OFF

If it is necessary that parents get a message to a student during the school day, please call the school office. Messages received before 8:00 AM will go out in the morning announcements. All other messages will be picked up by students at 2:00 PM. We do not guarantee messages will get to students if left after 1:45 PM.

Students are encouraged to develop routines which provide time to ensure they bring all necessary books, papers, lunches, etc. to school each day. Should there be an occasion when it is necessary to drop something off for a student, parents should sign in at the greeter's desk, place the item in the appropriate grade level bin and write their student's name on the dry erase board above. If the item(s) are monetary in nature or small in size, it should be dropped off in the main office. If students are expecting something to be dropped off they should check the board for their name during passing periods.

## STUDENT RECOGNITION

During the year, recognition is informally presented by teachers and teams. An annual recognition day is held in the spring. Students are recognized for outstanding academic achievement, outstanding citizenship and effort, performance in music and athletics, and a variety of other contributions to the Madison community.

## STUDENT SERVICES

Each student is assigned a counselor who works with the student in a variety of ways. The counselors and School Social Worker are concerned with students' orientation to school, the adjustments of individuals to the total school setting, and the development of maturity, responsibility, and a good self-concept. Students may see the counselors by requesting an appointment.

## TALK 203

Talk203 is District 203's popular communication system, which combines both telephone and email notifications to our families, staff and community within one provider, Blackboard Connect. Messages are issued at both the school level and district-wide and range from information regarding forthcoming events, to important decisions affecting students and staff, to emergency bulletins such as weather-related school closings.

Since Talk203 is tied to our Student Information System, any parent who has provided a phone number and an email address to the District during the student registration process will automatically be included in the database to receive Talk203 messages. If you did not provide an email address at registration, you may be added to the system (or change your existing information) by logging into your i-Parent account. Instructions are found on the i-Parent page, accessible from the homepage of the District website: [www.naperville203.org](http://www.naperville203.org).

Community members may also sign up to receive district-wide Talk203 messages by clicking on the Talk203 for Community Members button also found on the right side of District 203's homepage.

## TECHNOLOGY/ACCEPTABLE USE POLICY

### **Acceptable Use**

All use of the District's connection to Electronic Networks must be in support of education and/or research, and be in furtherance of the School Board's stated goal. Use is a privilege, not a right. Students and staff members have no expectation of privacy in any material that is stored, transmitted, or received via or deleted from the district's Electronic Network or district computers. General rules for behavior and communications apply when using the Electronic Networks. The District's acceptable use for Access to Electronic Networks contains examples of the appropriate uses, ethics, and protocol. Electronic communications and downloaded material may be monitored or read by school officials.

### **Internet Safety**

The District shall have a filtering device that blocks entry of computers connected to the Internet to visual depictions that are (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the superintendent or designee. The superintendent or designee shall enforce the use of such filtering devices. An administrator, supervisor, or other authorized person may disable the filtering device for bona fide research or other lawful purpose, provided the person receives prior permission from the superintendent or system administrator. The superintendent or designee shall include measures in this policy's implementation plan to address the following:

1. Limiting student access to inappropriate matter as well as restricting access to harmful materials;
2. Student safety and security when using electronic communications;
3. Limiting unauthorized access, including "hacking" and other unlawful activities; and
4. Limiting unauthorized disclosure, use and dissemination of personal identification information.

The failure of any student, teacher or staff member to follow the terms of the acceptable use for Access to Electronic Networks, or this policy, will result in the loss of privileges, disciplinary action, and/or appropriate legal action.

The superintendent or his/her designee is authorized, as he or she determines necessary, to revise the regulations governing the use of electronic networks.

## **Computers**

Madison has a computer room with desktop computers for student use and we have several traveling carts with student laptops. Using Windows XP Operating System and Microsoft Office systems, these computers are configured with programs that are used at the junior high level. Approved curriculum software is loaded. Wireless laptops and tablets have been added to enhance classroom usage, as well as research in the LRC. The computers are available from 7:30-3:30 with a pass from a teacher. Instructions and demonstrations take place throughout the various curriculums, as well as individually, as needed.

## **Computer Use—Expectations**

The expectations for students using the Computer Lab and/or the Alcove are as follows:

### **General Guidelines:**

- School computers are to be used for school assignments only!
- Be respectful of others and of the equipment.
- Be responsible for yourself and the work you're assigned to do.
- Keep chairs flat on the floor.
- Work quietly.
- Adhere to copyright laws using proper citations.
- Leave the room during the period only with adult permission, signing out and getting a pass.

### **Proper Permission for Supervised Study**

- Report to Supervised Study first.
- Passes should be written and signed by the teacher assigning the work.
- Bring your pass to the lab.
- Internet use is allowable only with parent's approval and signed Internet pass from your teacher.

### **1st offense: Automatic loss of privileges**

- Visiting inappropriate sites on the Internet.
- Printing from the Internet. Pages will be confiscated.
- Touching anyone else's computer or keyboard without permission.
- Inappropriate or disrespectful behavior.

### **1st offense: Automatic referral**

- Sending or receiving personal email, visiting nonacademic game sites, etc. on any school computers
  - Changing any computer settings: including Home Page, "wallpaper", etc.
  - Changing any hardware: including unhooking mice, cables or wires, etc.
  - Damage to computers or peripherals.
  - Logging onto someone else's user ID or modifying another's files without permission.

## TESTING

District 203 administers several batteries of standardized tests to junior high students in order to assess students' achievement and aptitude, as well as to assist in determining placement in special programs and classes. Families will be notified in advance of specific dates.

## TEXTBOOKS

Textbooks are rented from the school by the students. We ask that students cover the books and handle them with care throughout the year. Fines are assessed for damaged and lost textbooks.

## VIDEO CAMERAS AND/OR MONITORS

To assist in maintaining security and to deter inappropriate conduct, the School District have positioned video cameras and/or monitors in public areas of school property, such as hallways, stairwells, gymnasium, cafeteria, school buses, and exterior locations of school buildings. Appropriate disciplinary action may be taken for misconduct which is recorded or observed from the cameras and/or monitors.

## VIDEO TAPING AND PHOTOGRAPHING OF STUDENTS

During the course of the school year, you will be involved in many school activities that may be captured on video or photographed for sharing and/or placement of the school website or in District publications. Videotaping and photographing of children in special education settings for non-educational purposes will be authorized only with parent consent. Outside of special education settings, students may be videotaped or photographed by parents, observers, school employees, students, and news media personnel from time to time while participating in school activities. If your parents desire that you not be videotaped or photographed in these circumstances (outside of special education settings), please be sure to have them sign the Permissions Denial form that is sent annually in the registration packet and return it to the school. This form also provides for exclusion of family contact information (address and phone number) in the Home and School Directory. The Permissions Denial form must be signed and submitted to the principal at the beginning of each school year to avoid any misunderstandings. The form may be accessed on the District 203 website at the following link. <http://www.naperville203.org/assets/PermissionsDenialForm%2Epdf>.

## VISITORS

All visitors must sign in and wear a visitor's badge before they enter the building. Due to the tremendous responsibility to staff and liability to the school district, students who are not enrolled at Madison Junior High School can no longer be approved as "guests" unless their visit has been prearranged with a teacher.

## **Student Discipline**

### **Philosophy of Student Conduct**

The Board of Education believes that student behavior should reflect standards of good citizenship. Students are expected to conduct themselves within the bounds set by the Board of Education and, as hereby authorized, the administrative regulations set forth by the Superintendent or his/her designee.

The basic principles guiding student behavior are consideration for the rights and well-being of others, cooperation with all members of the school community (which includes staff, students, community members, Board of Education and parents) and respect for oneself and others.

Rules and guidelines established by District 203 are intended to encourage positive, constructive, and responsible student behavior and an environment conducive to learning. All members of the school community are responsible and obligated to familiarize themselves with the rules and guidelines governing student conduct.

The Board especially believes that, if staff, parent(s) or guardian(s), and students know and understand the expectations for student conduct and the consequences for not meeting these expectations, behavior problems in our schools will be reduced and a better educational environment will prevail.

All members of the school staff share responsibility for maintaining good discipline and presenting positive role models. Behavior problems should be reported and handled promptly for the benefit of the student and the school. Recognizing that each situation is unique and that administrative discretion is necessary, the goal is to implement the appropriate disciplinary action needed to change the undesirable behavior and maintain an orderly school environment.

The best interest of the student and the welfare of others are the motivating forces behind this philosophy.

### **Additional Interventions Related to Discipline Code**

The District is concerned for the health, safety, and well-being of all students and recognizes that students' problems as they are manifested in school -- specifically pertaining to behavior, attendance, health, and academic issues, may impact their ability to learn.

The District recognizes these issues as legitimate educational concerns, and seeks to address them, because they can influence student learning. The District offers assistance, support, and interventions. Forms of prevention/education may include observation of inappropriate behavior, intervention at appropriate levels, and encouragement of professional assessment, referral, and support/aftercare.

### Notification Regarding School Searches

Students are hereby notified that school lockers, desks, storage facilities and other school property are subject to searches at any time for any reason. Furthermore, students have very limited expectations of privacy on school property and are hereby notified that, to further the school's interest in the educational needs and safety of all students, the school may search any student property, including bags, backpacks, clothing, purses, any electronic device including computers, tablets, telephones, cameras or other electronic devices that have the ability to take, store, display, or send images, videos, or text messages with embedded images, and automobiles, whenever the administration deems it to be necessary.

### Substance Abuse

To ensure the highest standards of learning in the classroom, District staff will urge students to abstain from the use of chemical substances, identify student behavior which may indicate chemical involvement, use or abuse, and implement intervention or support services along with appropriate disciplinary action.

### Student Discipline

School District 203 believes in the dignity and uniqueness of each individual. In order to maintain a learning and work environment that is safe and promotes excellence in education, District 203 encourages respect for all persons and will not tolerate harassing, bullying or intimidating behavior.

The primary responsibility for student discipline within the school rests with the individual Building Principal. The primary responsibility for the maintenance of discipline within the classroom lies with the individual classroom teacher. Corporal punishment shall not be used. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

The Board of Education has established specific rules and regulations to govern the discipline of its students when a student's conduct constitutes gross disobedience or gross misconduct, as determined by the Administration or the Board.

Special Education students (those with an I.E.P.) exhibiting gross disobedience or gross misconduct shall, where appropriate, be disciplined in accordance with laws and regulations governing special education.

Students who are suspended externally or expelled are to be excluded from all District 203 activities and property for the duration of their suspension or expulsion. A student who is subject to suspension or expulsion as provided in this Section may be eligible for a transfer to an alternative school program in accordance with Article 13A or 13B of the School Code. A student must not be denied transfer because of the expulsion, except where the transfer would cause a threat to the safety of students or staff in the alternative program.

Each parent/guardian will receive a copy of the student discipline policy within 15 days after school begins or when the student enrolls if it is after the beginning of the school term. Within the first week of school the students will be helped to understand the contents of the discipline policy. Students will be required to sign a receipt of the handbook.

The items within each classification are simply examples of ways in which a particular classification may be violated. These examples in no way limit the Board's ability to discipline students for violations which are not specifically listed. In addition, a violation shall be interpreted to include either an actual commission of an offense or an attempt to commit an offense.

Notwithstanding designation of a specific place below, students are subject to disciplinary action for misconduct or disobedience occurring on school grounds, at school-sponsored activities, in connection with student transportation, or at any place where the misconduct or disobedience has a reasonable relationship to school by disrupting, interfering with, or adversely affecting the school environment, school operations, or an educational function. Incidents involving battery, firearms or drugs will be reported to the Illinois State Board of Education Student Incident Reporting System. In addition, Administrators shall report violations to the Naperville Police Department or other law enforcement agencies, as appropriate.

#### Classification No. 1

Students committing or involved with this type of violation are subject to disciplinary action ranging from conferring with a staff member or administrator to expulsion from school. Continued infractions of this classification will have a cumulative effect in terms of disciplinary action. The following are examples of Classification #1 violations:

1. Excessive tardiness.
2. Class and/or school truancy. Current city ordinances and state law regarding truancy will be strictly enforced by school officials.
3. Off Campus Violation. Once students arrive on campus they must remain on campus until the end of their scheduled school day unless authorized or approved by the building or district administration.
4. Violation of the disciplinary rules and regulations contained in the Student Handbook not otherwise covered in this policy.
5. Misconduct or promotion of misconduct on School District property, at school sponsored activities, or as a school bus passenger.
6. Disruptive behavior which interferes with the educational atmosphere in the school or at any school-sponsored activity.
7. Gambling.
8. Forgery and/or falsifying information.
9. Cheating/Plagiarism.
10. Use of profane or obscene language.
11. Unauthorized use of school property.
12. Disregard for student parking regulations.



13. Insubordination to a School District employee.
14. Trespassing on School District property.
15. Posting of signs and/or other materials without administrative approval.
16. Violation of Bus Conduct Policy or related Administrative Regulations.
17. Use of cellular phones and any other electronic communication devices from the beginning of the first class period until the end of the last class period unless authorized or approved by the building or district administration.
18. Use of any electronic device including computers, tablets, telephones, cameras or other electronic devices that have the ability to take, store, display, or send images, videos, or text messages with embedded images on school grounds during the course of the school day unless authorized or approved by the building or district administration. Inappropriate use of such devices is prohibited at all times on school grounds and at all school sponsored activities. This may include displaying, sending or posting at any time any images, video, and/or text messages produced without permission.
19. Unauthorized or improper use of, or access to, the District's computers, computer system, e-mail, internet access, or other information system applications and components, including violation of the "Acceptable Use Policy."
20. Wearing hats, caps, or head-coverings of any kind by individuals from the time they enter the school building until they exit the school building unless otherwise approved by the Building Principal or required for religious purposes. Wearing coats, jackets, and other outdoor wear in the building during the school day (from the first class period bell until the bell ending the last class period), unless otherwise approved by the Building Principal. Coats and hats are to be stored in student lockers or other designated places during the school day.
21. Wearing or display of garments, objects, jewelry, or body art that depict distasteful symbols debasing the dignity of a person or that depict or promote use of alcohol or drugs or that contain sexually explicit, obscene, or vulgar messages or symbols at school or at any school-sponsored activity. Wearing or display of spiked or dangerous jewelry at school or at any school-sponsored activity.
22. Participating in any act, possession, distribution and or transfer of any material of a sexual nature.
23. Perpetrating on an unwilling person an act which is of a sexual nature.
24. Possession of lighters, matches or other such materials.
25. Failure to follow student schedule.
26. Demonstrating aggressive behavior or behaviors that put the student at risk for aggressive behavior. Aggressive behavior is defined as conducts and behaviors towards others that appear to terrorize, intimidate or start fights.
27. Harassment, which is often, but not always, associated with race, ethnicity, religion, gender, sexual orientation, socioeconomic status, or physical differences, and which includes intimidation, threatening individuals or inciting the participation of others in such behavior through, but not limited to, the use of email, web sites, social networking sites, voice mail, or any other verbal, written or electronic communication.
28. Bullying.

29. Any activity on or off school property that interferes with, disrupts or adversely affects the school environment, school operations or educational function.

### Classification No. 2

Students committing or involved with this type of violation are subject to immediate suspension and/or expulsion. The following are examples of Classification #2 violations:

1. Fighting.
2. Damage resulting from misconduct; intentional damage to school property or personal property of School District employees, students or others; or criminal damage to property of any such persons. (Restitution will be required for any violation of this provision).
3. Smoking, possession, use, sale, or distribution of tobacco products or nicotine delivery device (e-cigarette, vapor pen) in any form on school grounds or at any school related activity. Smoking, possession of a lighted cigarette or use of tobacco products on adjacent property or within visible sight of the school grounds. Violation of any current city ordinances and state law regarding tobacco. Students under the age of 18 will be referred to the Naperville Police Department for additional intervention.
4. Gross insubordination or disrespect toward Board members, administrators, teachers, custodial staff, secretarial staff, food service employees and other School District employees and volunteers.
5. Theft, including taking the property of others without their permission or consent. Possession of stolen items. Possession of tools that are used to gain possession of another person's property.
6. Possession or use of fireworks (i.e., smoke bombs, stink vials, firecrackers, caps, etc.).
7. Participation in any unauthorized club, secret society, satanic activity, and/or gang activity. This includes, but is not limited to the display, wearing, or possession of contemporary gang identifiers, the use of gang hand signals, the solicitation of others for membership, and requesting payment of dues, insurance, or other forms of protection from individuals. This also includes intimidating, or threatening an individual or inciting others to participate in any form of physical violence involving a person or property.
8. Use of derogatory comments which are often, but not always, associated with race, ethnicity, religion, gender, sexual orientation, socioeconomic status, or physical differences, with the intent to be disrespectful.
9. Hazing, aggressive or demeaning behavior that does or may result in physical, emotional, or psychological harm to another or urging other students to engage in such conduct.
10. Sexual harassment is a form of sex discrimination that involves sexual advances, requests for sexual favors, the distribution or transfer of images, or other conduct of a sexual nature when such conduct interferes with an individual's educational performance or creates an intimidating, hostile or offensive educational

environment. Refer to Administrative Regulation #7.20-R for further definitions of Sexual Harassment.

11. Possession of an over the counter drug.

Classification No. 3

Students committing or involved with this type of violation are subject to immediate suspension and/or expulsion. This type of misconduct is considered flagrant and carries the most severe consequences. The following are examples of Classification #3 violations:

1. Possession of a weapon. For purposes of this provision, "weapon" means a firearm (as defined below), including any gun, handgun, rifle, shotgun, or machinegun; a BB gun; pellet gun; air gun; paintball gun; pneumatic gun; spring gun; ammunition for any of the foregoing; knife; razor; stiletto; throwing star; dagger; dirk; broken bottle or other piece of glass; metal knuckles or other knuckle weapon, regardless of its composition; billy club; bludgeon; black-jack; sling-shot; sand-club; sand-bag; stun gun or taser; tear gas gun projector or bomb or any object containing noxious liquid gas or substance; or any other weapon or instrument of like character, or "look alike" of any weapon as defined herein; or any other object that is used to inflict harm, is used to threaten harm, or has been modified so that it can inflict harm.  
"Firearm" is defined as: (A) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (B) the frame or receiver of any such weapon; (C) any firearm muffler or firearm silencer; or (D) any explosive, incendiary, or poison gas-(i) bomb, (ii) grenade, (iii) rocket having a propellant charge of more than four ounces, (iv) missile having an explosive or incendiary charge, (v) mine, (vi) device similar to any of the devices described in the preceding clauses.
2. Actions threatening the well-being of Board members, School District employees, students, volunteers, or other persons including physical assaults upon School District employees, Board members, students, volunteers, or other persons.
3. Transfer, sale, purchase, possession, use, abuse of, or being impaired by any alcoholic beverage, intoxicant, prescription drug not properly prescribed, inhalant, narcotic, cannabis, so-called "pep pills" or "speed", tranquilizers, "look-alike" drugs or any other controlled substance, or other illegal substance while on school premises or attending school-sponsored activities. Transfer, sale, purchase, abuse of, or being impaired by a non-prescription drug. The terms transfer, sale and purchase include any involvement in such activity or the attempt to conduct such activity.  
The terms "possession" and "use" shall include possession or use by a student who has consumed, or is impaired by, or reasonably appears (such as through odor or behavior) to have consumed or be impaired by, any of the aforementioned substances, whether prior to entering school or at any school-sponsored event.  
The term "intoxicant" includes any substance which is not properly prescribed and which, if used, is intended to produce an altered physical or mental state, including, for example, an inhalant which produces a "high".
4. The possession or use of any drug paraphernalia.
5. Use or possession of anabolic steroids not properly prescribed.

6. Activating or causing to be activated a false fire alarm or disaster alarm.
7. Make or cause to be made a bomb threat.
8. Deliberately causing, attempting, or threatening to cause injury to another person.
9. Possession or use of an explosive or incendiary device.
10. Any activity prohibited by criminal law or municipal ordinance.

### Weapons in School

The Board of Education may expel a student for a weapons violation for a definite period of time not to exceed 2 calendar years, as determined on a case by case basis. Prior to any expulsion hearing, the Administration will make a recommendation to the Superintendent for the term of the expulsion based on the circumstances involved with the student.

A student who is determined to have brought a weapon to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of not less than one year.

(1) A firearm. For the purposes of this Section, "firearm" means any gun, rifle, shotgun, weapon as defined by Section 921 of Title 18 of the United States Code, firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act, or firearm as defined in Section 24-1 of the Criminal Code of 1961. The expulsion period under this subdivision (1) may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis.

(2) A knife, brass knuckles or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including "look alikes" of any firearm as defined in subdivision (1) of this subsection (d). The expulsion requirement under this subdivision (2) may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis.

Expulsion or suspension shall be construed in a manner consistent with the federal Individuals with Disabilities Education Improvement Act.

### Early Identification - Aggressive Behavior

Any school staff member, who identifies a student as having demonstrated aggressive behavior, or behaviors that put the student at risk for aggressive behavior, shall refer the student to the building administrator. The building administrator shall establish procedures by which teachers may refer such a student. The building administrator shall determine whether the conduct and behavior of the student are of such a nature and degree that the student is at risk for aggressive behavior. The building administrator shall promptly notify the student's parents or guardian of the referral and shall attempt to schedule a parent-teacher conference to discuss the referral and to recommend such available early intervention procedures as are deemed reasonably appropriate.

### Required Notices

A school staff member shall immediately notify the building principal as soon as possible in the event that he or she (1) observes any person in possession of a firearm on or around school grounds (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member. Such action may be delayed if immediate notice would endanger students under his or her supervision. Upon receiving such a report, the building principal or designee shall immediately notify the student's parent(s)/guardian(s), the State Police and the local law enforcement agency.

### Reciprocal Reporting

The Superintendent is authorized to follow the provisions of the School Code of Illinois to create administrative regulations which include guideline procedures to establish and maintain a reciprocal reporting system between the school district and local law enforcement agencies regarding criminal offenses committed by students.

LEGAL REF.: Gun-Free Schools Act, 20 U.S.C. § 7151 et seq.  
20 U.S.C. § 6081.  
105 ILCS 5/10-20.14, 5/10-21.10, 5/10-22.6, 5/10-27.1A, 5/10-27.1B,  
5/24-24, and 5/31-3.  
720 ILCS 5/12-6.1.  
23 Ill. Admin. Code §§ 1.210 and 1.280.  
720 ILCS 5/12-10  
710 ILCS 5/12-10.1

CROSS REF.: 5:230 (maintaining student discipline), 6:110 (truant's programs), 7:20 (harassment of students prohibited), 7:70 (truancy), 7:130 (student rights and responsibilities), 7:140 (search and seizure), 7:150 (police interrogation), 7:160 (student appearance), 7:170 (vandalism), 7:180 (bullying, intimidation and harassment), 7:183 (open campus/lunch), 7:200 (suspension procedures), 7:210 (expulsion procedures), 7:220 (bus conduct), 7:230 (student with disabilities), 7:240 (high school co-curricular code), 8:30 (conduct on school property)

ADOPTED: May 7, 1996

Revised: April 19, 2010  
Revised: April 18, 2011  
Revised: April 16, 2012  
Revised: April 15, 2013  
Revised: April 21, 2014

# August 2014

Monday

Tuesday

Wednesday

Thursday

4	5	6	7
11	12	13	14
18	19	20	21
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# NOTES

Friday	Saturday	Sunday
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Jul 2014

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Sep 2014

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	8/18 Monday	8/19 Tuesday	8/20 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			Classes Begin



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**Naperville  
Community  
Unit School  
District 203**

	8/25 Monday	8/26 Tuesday	8/27 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	8/28 Thursday	8/29 Friday	8/30 Saturday																																																																																																																																																										
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**Naperville  
Community  
Unit School  
District 203**

# September 2014

Monday	Tuesday	Wednesday	Thursday
1	2	3	4
8	9	10	11
15	16	17	18
22	23	24	25
29	30		

# NOTES

Friday	Saturday	Sunday
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26	27	28

Aug 2014						
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31						

Oct 2014						
S	M	T	W	T	F	S

	9/1 Monday	9/2 Tuesday	9/3 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events	NO SCHOOL Labor Day Holiday		

	9/4 Thursday	9/5 Friday	9/6 Saturday																																																																																																																																																														
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**Naperville  
Community  
Unit School  
District 203**

	9/8 Monday	9/9 Tuesday	9/10 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			



	9/11 Thursday	9/12 Friday	9/13 Saturday																																																																																																																																																																	
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**Naperville  
Community  
Unit School  
District 203**

	9/15 Monday	9/16 Tuesday	9/17 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	9/18 Thursday	9/19 Friday	9/20 Saturday																																																																																																																																												
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**Naperville  
Community  
Unit School  
District 203**

	9/22 Monday	9/23 Tuesday	9/24 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	9/25 Thursday	9/26 Friday	9/27 Saturday																								
Math																											
Science			<p style="text-align: center;"><b>Sunday</b></p> <table border="1" style="width: 100%; text-align: center;"> <tr> <td>Aug 2014</td> <td>Sep 2014</td> <td>Oct 2014</td> </tr> <tr> <td>S M T W T F S</td> <td>S M T W T F S</td> <td>S M T W T F S</td> </tr> <tr> <td>1 2</td> <td>1 2 3 4 5 6</td> <td>1 2 3 4</td> </tr> <tr> <td>3 4 5 6 7 8 9</td> <td>7 8 9 10 11 12 13</td> <td>5 6 7 8 9 10 11</td> </tr> <tr> <td>10 11 12 13 14 15 16</td> <td>14 15 16 17 18 19 20</td> <td>12 13 14 15 16 17 18</td> </tr> <tr> <td>17 18 19 20 21 22 23</td> <td>21 22 23 24 25 26 27</td> <td>19 20 21 22 23 24 25</td> </tr> <tr> <td>24 25 26 27 28 29 30</td> <td>28 29 30</td> <td>26 27 28 29 30 31</td> </tr> <tr> <td>31</td> <td></td> <td></td> </tr> </table>	Aug 2014	Sep 2014	Oct 2014	S M T W T F S	S M T W T F S	S M T W T F S	1 2	1 2 3 4 5 6	1 2 3 4	3 4 5 6 7 8 9	7 8 9 10 11 12 13	5 6 7 8 9 10 11	10 11 12 13 14 15 16	14 15 16 17 18 19 20	12 13 14 15 16 17 18	17 18 19 20 21 22 23	21 22 23 24 25 26 27	19 20 21 22 23 24 25	24 25 26 27 28 29 30	28 29 30	26 27 28 29 30 31	31		
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**Naperville  
Community  
Unit School  
District 203**

# October 2014

Monday	Tuesday	Wednesday	Thursday
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# NOTES

Friday	Saturday	Sunday
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	9/29 Monday	9/30 Tuesday	10/1 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			




	10/2 Thursday	10/3 Friday	10/4 Saturday																																																																																																																																																																								
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**Naperville  
Community  
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District 203**

	10/6 Monday	10/7 Tuesday	10/8 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

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**Naperville  
Community  
Unit School  
District 203**

	10/20 Monday	10/21 Tuesday	10/22 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events	End of First Quarter		

	10/23 Thursday	10/24 Friday	10/25 Saturday																								
Math																											
Science			<p style="text-align: center;"><b>Sunday</b></p>																								
Social Studies			<table border="1"> <tr> <td style="text-align: center;">Sep 2014</td> <td style="text-align: center;">Oct 2014</td> <td style="text-align: center;">Nov 2014</td> </tr> <tr> <td>S M T W T F S</td> <td>S M T W T F S</td> <td>S M T W T F S</td> </tr> <tr> <td>1 2 3 4 5 6</td> <td>1 2 3 4</td> <td>1</td> </tr> <tr> <td>7 8 9 10 11 12 13</td> <td>5 6 7 8 9 10 11</td> <td>2 3 4 5 6 7 8</td> </tr> <tr> <td>14 15 16 17 18 19 20</td> <td>12 13 14 15 16 17 18</td> <td>9 10 11 12 13 14 15</td> </tr> <tr> <td>21 22 23 24 25 26 27</td> <td>19 20 21 22 23 24 25</td> <td>16 17 18 19 20 21 22</td> </tr> <tr> <td>28 29 30</td> <td>26 27 28 29 30 31</td> <td>23 24 25 26 27 28 29</td> </tr> <tr> <td></td> <td></td> <td>30</td> </tr> </table>	Sep 2014	Oct 2014	Nov 2014	S M T W T F S	S M T W T F S	S M T W T F S	1 2 3 4 5 6	1 2 3 4	1	7 8 9 10 11 12 13	5 6 7 8 9 10 11	2 3 4 5 6 7 8	14 15 16 17 18 19 20	12 13 14 15 16 17 18	9 10 11 12 13 14 15	21 22 23 24 25 26 27	19 20 21 22 23 24 25	16 17 18 19 20 21 22	28 29 30	26 27 28 29 30 31	23 24 25 26 27 28 29			30
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Exploratory			<p style="text-align: center;"><u>NOTES</u></p>																								
Comments																											
Events																											



**Naperville  
Community  
Unit School  
District 203**

	10/27 Monday	10/28 Tuesday	10/29 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			



	10/30 Thursday	10/31 Friday	11/1 Saturday																																																																																																																																																																	
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**Naperville  
Community  
Unit School  
District 203**

# November 2014

Monday

Tuesday

Wednesday

Thursday

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17	18	19	20
24	25	26	27

# NOTES

Friday	Saturday	Sunday
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14	15	16
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Oct 2014						
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	11/3 Monday	11/4 Tuesday	11/5 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

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**Naperville  
Community  
Unit School  
District 203**

	11/10 Monday	11/11 Tuesday	11/12 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events		End of First Trimester	

	11/13 Thursday	11/14 Friday	11/15 Saturday																								
Math																											
Science			<p style="text-align: center;"><b>Sunday</b></p> <table border="1" style="width: 100%; text-align: center;"> <tr> <td>Oct 2014</td> <td>Nov 2014</td> <td>Dec 2014</td> </tr> <tr> <td>S M T W T F S</td> <td>S M T W T F S</td> <td>S M T W T F S</td> </tr> <tr> <td>1 2 3 4</td> <td>1</td> <td>1 2 3 4 5 6</td> </tr> <tr> <td>5 6 7 8 9 10 11</td> <td>2 3 4 5 6 7 8</td> <td>7 8 9 10 11 12 13</td> </tr> <tr> <td>12 13 14 15 16 17 18</td> <td>9 10 11 12 13 14 15</td> <td>14 15 16 17 18 19 20</td> </tr> <tr> <td>19 20 21 22 23 24 25</td> <td>16 17 18 19 20 21 22</td> <td>21 22 23 24 25 26 27</td> </tr> <tr> <td>26 27 28 29 30 31</td> <td>23 24 25 26 27 28 29</td> <td>28 29 30 31</td> </tr> <tr> <td></td> <td>30</td> <td></td> </tr> </table>	Oct 2014	Nov 2014	Dec 2014	S M T W T F S	S M T W T F S	S M T W T F S	1 2 3 4	1	1 2 3 4 5 6	5 6 7 8 9 10 11	2 3 4 5 6 7 8	7 8 9 10 11 12 13	12 13 14 15 16 17 18	9 10 11 12 13 14 15	14 15 16 17 18 19 20	19 20 21 22 23 24 25	16 17 18 19 20 21 22	21 22 23 24 25 26 27	26 27 28 29 30 31	23 24 25 26 27 28 29	28 29 30 31		30	
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Social Studies			<p><b><i>Complex Thinker</i></b></p> <p><i>Can express knowledge through multiple methods</i></p>																								
Language Arts			<p><b>NOTES</b></p>																								
Exploratory																											
Comments																											
Events																											



**Naperville  
Community  
Unit School  
District 203**

	11/17 Monday	11/18 Tuesday	11/19 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			



	11/20 Thursday	11/21 Friday	11/22 Saturday																																																																																																																																																									
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Events																																																																																																																																																												



**Naperville  
Community  
Unit School  
District 203**

	11/24 Monday	11/25 Tuesday	11/26 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			NO SCHOOL Staff Development

	11/27 Thursday	11/28 Friday	11/29 Saturday			
Math						
Science			<p style="text-align: center;"><b>Sunday</b></p> <table border="1" style="width: 100%; text-align: center;"> <tr> <td> <small>Oct 2014</small>  <small>S M T W T F S</small>            1 2 3 4            5 6 7 8 9 10 11            12 13 14 15 16 17 18            19 20 21 22 23 24 25            26 27 28 29 30 31         </td> <td> <small>Nov 2014</small>  <small>S M T W T F S</small>            1            2 3 4 5 6 7 8            9 10 11 12 13 14 15            16 17 18 19 20 21 22            23 24 25 26 27 28 29            30         </td> <td> <small>Dec 2014</small>  <small>S M T W T F S</small>            1 2 3 4 5 6            7 8 9 10 11 12 13            14 15 16 17 18 19 20            21 22 23 24 25 26 27            28 29 30 31         </td> </tr> </table>	<small>Oct 2014</small> <small>S M T W T F S</small> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<small>Nov 2014</small> <small>S M T W T F S</small> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<small>Dec 2014</small> <small>S M T W T F S</small> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
<small>Oct 2014</small> <small>S M T W T F S</small> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<small>Nov 2014</small> <small>S M T W T F S</small> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<small>Dec 2014</small> <small>S M T W T F S</small> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31				
Social Studies			<p style="text-align: center;"><b><i>Complex Thinker</i></b></p> <p style="text-align: center;"><i>Looks back at what they have done, evaluates how to improve</i></p>			
Language Arts			<p><b>NOTES</b></p>			
Exploratory						
Comments						
Events	NO SCHOOL Thanksgiving Holiday	NO SCHOOL Thanksgiving Holiday				



**Naperville  
Community  
Unit School  
District 203**

# December 2014

Monday	Tuesday	Wednesday	Thursday
1	2	3	4
8	9	10	11
15	16	17	18
22	23	24	25
29	30	31	

# NOTES

Friday	Saturday	Sunday
5	6	7
12	13	14
19	20	21
26	27	28

Nov 2014						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Jan 2015						
S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

	12/1 Monday	12/2 Tuesday	12/3 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	12/4 Thursday	12/5 Friday	12/6 Saturday																								
Math																											
Science			<p style="text-align: center;"><b>Sunday</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">Nov 2014</td> <td style="text-align: center;">Dec 2014</td> <td style="text-align: center;">Jan 2015</td> </tr> <tr> <td style="text-align: center;">S M T W T F S</td> <td style="text-align: center;">S M T W T F S</td> <td style="text-align: center;">S M T W T F S</td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">1 2 3 4 5 6</td> <td style="text-align: center;">1 2 3</td> </tr> <tr> <td style="text-align: center;">2 3 4 5 6 7 8</td> <td style="text-align: center;">7 8 9 10 11 12 13</td> <td style="text-align: center;">4 5 6 7 8 9 10</td> </tr> <tr> <td style="text-align: center;">9 10 11 12 13 14 15</td> <td style="text-align: center;">14 15 16 17 18 19 20</td> <td style="text-align: center;">11 12 13 14 15 16 17</td> </tr> <tr> <td style="text-align: center;">16 17 18 19 20 21 22</td> <td style="text-align: center;">21 22 23 24 25 26 27</td> <td style="text-align: center;">18 19 20 21 22 23 24</td> </tr> <tr> <td style="text-align: center;">23 24 25 26 27 28 29</td> <td style="text-align: center;">28 29 30 31</td> <td style="text-align: center;">25 26 27 28 29 30 31</td> </tr> <tr> <td style="text-align: center;">30</td> <td></td> <td></td> </tr> </table>	Nov 2014	Dec 2014	Jan 2015	S M T W T F S	S M T W T F S	S M T W T F S	1	1 2 3 4 5 6	1 2 3	2 3 4 5 6 7 8	7 8 9 10 11 12 13	4 5 6 7 8 9 10	9 10 11 12 13 14 15	14 15 16 17 18 19 20	11 12 13 14 15 16 17	16 17 18 19 20 21 22	21 22 23 24 25 26 27	18 19 20 21 22 23 24	23 24 25 26 27 28 29	28 29 30 31	25 26 27 28 29 30 31	30		
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30																											
Social Studies			<p><b><i>Complex Thinker</i></b></p> <p><i>Recognizes and creates meaning in artistic expression</i></p>																								
Language Arts			<p><b><u>NOTES</u></b></p>																								
Exploratory																											
Comments																											
Events																											



**Naperville  
Community  
Unit School  
District 203**

	12/8 Monday	12/9 Tuesday	12/10 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			



	12/11 Thursday	12/12 Friday	12/13 Saturday																																																																																																																																																																								
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**Naperville  
Community  
Unit School  
District 203**

	12/15 Monday	12/16 Tuesday	12/17 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	12/18 Thursday	12/19 Friday	12/20 Saturday																																																																																																																																																																							
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**Naperville  
Community  
Unit School  
District 203**

	12/22 Monday	12/23 Tuesday	12/24 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events	NO SCHOOL Winter Vacation	NO SCHOOL Winter Vacation	NO SCHOOL Winter Vacation


	12/25 Thursday	12/26 Friday	12/27 Saturday																																																																																																																																																																							
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Events	NO SCHOOL Winter Vacation	NO SCHOOL Winter Vacation																																																																																																																																																																								

NOTES



**Naperville  
Community  
Unit School  
District 203**

	12/29 Monday	12/30 Tuesday	12/31 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events	NO SCHOOL Winter Vacation	NO SCHOOL Winter Vacation	NO SCHOOL Winter Vacation

	1/1 Thursday	1/2 Friday	1/3 Saturday																																																																																																																																																																							
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# January 2015

Monday	Tuesday	Wednesday	Thursday
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12	13	14	15
19	20	21	22
26	27	28	29



# NOTES

Friday	Saturday	Sunday
2	3	4
9	10	11
16	17	18
23	24	25
30	31	

Dec 2014

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Feb 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

	1/5 Monday	1/6 Tuesday	1/7 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	1/8 Thursday	1/9 Friday	1/10 Saturday																					
Math																								
Science			<p style="text-align: center;"><b>Sunday</b></p> <table border="1" style="width: 100%; text-align: center;"> <tr> <td>Dec 2014</td> <td>Jan 2015</td> <td>Feb 2015</td> </tr> <tr> <td>S M T W T F S</td> <td>S M T W T F S</td> <td>S M T W T F S</td> </tr> <tr> <td>1 2 3 4 5 6</td> <td>1 2 3</td> <td>T 2 3 4 5 6 7</td> </tr> <tr> <td>7 8 9 10 11 12 13</td> <td>4 5 6 7 8 9 10</td> <td>8 9 10 11 12 13 14</td> </tr> <tr> <td>14 15 16 17 18 19 20</td> <td>11 12 13 14 15 16 17</td> <td>15 16 17 18 19 20 21</td> </tr> <tr> <td>21 22 23 24 25 26 27</td> <td>18 19 20 21 22 23 24</td> <td>22 23 24 25 26 27 28</td> </tr> <tr> <td>28 29 30 31</td> <td>25 26 27 28 29 30 31</td> <td></td> </tr> </table>	Dec 2014	Jan 2015	Feb 2015	S M T W T F S	S M T W T F S	S M T W T F S	1 2 3 4 5 6	1 2 3	T 2 3 4 5 6 7	7 8 9 10 11 12 13	4 5 6 7 8 9 10	8 9 10 11 12 13 14	14 15 16 17 18 19 20	11 12 13 14 15 16 17	15 16 17 18 19 20 21	21 22 23 24 25 26 27	18 19 20 21 22 23 24	22 23 24 25 26 27 28	28 29 30 31	25 26 27 28 29 30 31	
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Exploratory																								
Comments																								
Events		Midterm Trimester 2																						



**Naperville  
Community  
Unit School  
District 203**

	1/12 Monday	1/13 Tuesday	1/14 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	1/15 Thursday	1/16 Friday	1/17 Saturday																																																																																																																																												
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Science			<div style="text-align: center; border: 1px solid black; padding: 5px;"> <b>Sunday</b> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <table border="1" style="font-size: 8px;"> <tr><td colspan="7">Dec 2014</td></tr> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </table> <table border="1" style="font-size: 8px;"> <tr><td colspan="7">Jan 2015</td></tr> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td></td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr> </table> <table border="1" style="font-size: 8px;"> <tr><td colspan="7">Feb 2015</td></tr> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td>T</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> </table> </div>	Dec 2014							S	M	T	W	T	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				Jan 2015							S	M	T	W	T	F	S				1	2	3		4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Feb 2015							S	M	T	W	T	F	S	T	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
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**Naperville  
Community  
Unit School  
District 203**

	1/19 Monday	1/20 Tuesday	1/21 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events	NO SCHOOL Martin Luther King Holiday		

	1/22 Thursday	1/23 Friday	1/24 Saturday																					
Math																								
Science			<p style="text-align: center;"><b>Sunday</b></p> <table border="1" style="width: 100%; text-align: center;"> <tr> <td>Dec 2014</td> <td>Jan 2015</td> <td>Feb 2015</td> </tr> <tr> <td>S M T W T F S</td> <td>S M T W T F S</td> <td>S M T W T F S</td> </tr> <tr> <td>1 2 3 4 5 6</td> <td>1 2 3</td> <td>1 2 3 4 5 6 7</td> </tr> <tr> <td>7 8 9 10 11 12 13</td> <td>4 5 6 7 8 9 10</td> <td>8 9 10 11 12 13 14</td> </tr> <tr> <td>14 15 16 17 18 19 20</td> <td>11 12 13 14 15 16 17</td> <td>15 16 17 18 19 20 21</td> </tr> <tr> <td>21 22 23 24 25 26 27</td> <td>18 19 20 21 22 23 24</td> <td>22 23 24 25 26 27 28</td> </tr> <tr> <td>28 29 30 31</td> <td>25 26 27 28 29 30 31</td> <td></td> </tr> </table>	Dec 2014	Jan 2015	Feb 2015	S M T W T F S	S M T W T F S	S M T W T F S	1 2 3 4 5 6	1 2 3	1 2 3 4 5 6 7	7 8 9 10 11 12 13	4 5 6 7 8 9 10	8 9 10 11 12 13 14	14 15 16 17 18 19 20	11 12 13 14 15 16 17	15 16 17 18 19 20 21	21 22 23 24 25 26 27	18 19 20 21 22 23 24	22 23 24 25 26 27 28	28 29 30 31	25 26 27 28 29 30 31	
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Social Studies			<p style="text-align: center;"><i><u>Quality Producer</u></i></p> <p style="text-align: center;"><i>Creates a product that demonstrates confidence and craftsmanship</i></p>																					
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Exploratory																								
Comments																								
Events																								



**Naperville  
Community  
Unit School  
District 203**

	1/26 Monday	1/27 Tuesday	1/28 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			



	1/29 Thursday	1/30 Friday	1/31 Saturday																					
Math																								
Science			<p style="text-align: center;"><b>Sunday</b></p> <table border="1" style="width: 100%; text-align: center;"> <tr> <td>Dec 2014</td> <td>Jan 2015</td> <td>Feb 2015</td> </tr> <tr> <td>S M T W T F S</td> <td>S M T W T F S</td> <td>S M T W T F S</td> </tr> <tr> <td>1 2 3 4 5 6</td> <td>1 2 3</td> <td>1 2 3 4 5 6 7</td> </tr> <tr> <td>7 8 9 10 11 12 13</td> <td>4 5 6 7 8 9 10</td> <td>8 9 10 11 12 13 14</td> </tr> <tr> <td>14 15 16 17 18 19 20</td> <td>11 12 13 14 15 16 17</td> <td>15 16 17 18 19 20 21</td> </tr> <tr> <td>21 22 23 24 25 26 27</td> <td>18 19 20 21 22 23 24</td> <td>22 23 24 25 26 27 28</td> </tr> <tr> <td>28 29 30 31</td> <td>25 26 27 28 29 30 31</td> <td></td> </tr> </table>	Dec 2014	Jan 2015	Feb 2015	S M T W T F S	S M T W T F S	S M T W T F S	1 2 3 4 5 6	1 2 3	1 2 3 4 5 6 7	7 8 9 10 11 12 13	4 5 6 7 8 9 10	8 9 10 11 12 13 14	14 15 16 17 18 19 20	11 12 13 14 15 16 17	15 16 17 18 19 20 21	21 22 23 24 25 26 27	18 19 20 21 22 23 24	22 23 24 25 26 27 28	28 29 30 31	25 26 27 28 29 30 31	
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Language Arts			<p><b><u>NOTES</u></b></p>																					
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Comments																								
Events																								



**Naperville  
Community  
Unit School  
District 203**

# February 2015

Monday

Tuesday

Wednesday

Thursday

2

3

4

5

9

10

11

12

16

17

18

19

23

24

25

26

# NOTES

Friday	Saturday	Sunday
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13	14	15
20	21	22
27	28	

Jan 2015						
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
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Mar 2015						
S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

	2/2 Monday	2/3 Tuesday	2/4 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	2/5 Thursday	2/6 Friday	2/7 Saturday																					
Math																								
Science			<p style="text-align: center;"><b>Sunday</b></p> <table border="1" style="width: 100%; text-align: center;"> <tr> <td>Jan 2015</td> <td>Feb 2015</td> <td>Mar 2015</td> </tr> <tr> <td>S M T W T F S</td> <td>S M T W T F S</td> <td>S M T W T F S</td> </tr> <tr> <td>1 2 3</td> <td>1 2 3 4 5 6 7</td> <td>T 2 3 4 5 6 7</td> </tr> <tr> <td>4 5 6 7 8 9 10</td> <td>8 9 10 11 12 13 14</td> <td>8 9 10 11 12 13 14</td> </tr> <tr> <td>11 12 13 14 15 16 17</td> <td>15 16 17 18 19 20 21</td> <td>15 16 17 18 19 20 21</td> </tr> <tr> <td>18 19 20 21 22 23 24</td> <td>22 23 24 25 26 27 28</td> <td>22 23 24 25 26 27 28</td> </tr> <tr> <td>25 26 27 28 29 30 31</td> <td></td> <td>29 30 31</td> </tr> </table>	Jan 2015	Feb 2015	Mar 2015	S M T W T F S	S M T W T F S	S M T W T F S	1 2 3	1 2 3 4 5 6 7	T 2 3 4 5 6 7	4 5 6 7 8 9 10	8 9 10 11 12 13 14	8 9 10 11 12 13 14	11 12 13 14 15 16 17	15 16 17 18 19 20 21	15 16 17 18 19 20 21	18 19 20 21 22 23 24	22 23 24 25 26 27 28	22 23 24 25 26 27 28	25 26 27 28 29 30 31		29 30 31
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Social Studies			<p style="text-align: center;"><b><u>Quality Producer</u></b></p> <p style="text-align: center;"><i>Organizes thoughts in a manner that makes sense to the audience</i></p>																					
Language Arts			<p><b><u>NOTES</u></b></p>																					
Exploratory																								
Comments																								
Events																								



**Naperville  
Community  
Unit School  
District 203**

	2/9 Monday	2/10 Tuesday	2/11 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	2/12 Thursday	2/13 Friday	2/14 Saturday																																																																																																																																																			
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**Naperville  
Community  
Unit School  
District 203**

	2/16 Monday	2/17 Tuesday	2/18 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events	NO SCHOOL Presidents' Day		



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**Naperville  
Community  
Unit School  
District 203**

# March 2015

Monday

Tuesday

Wednesday

Thursday

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23	24	25	26
30	31		

# NOTES

Friday	Saturday	Sunday
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13	14	15
20	21	22
27	28	29

Feb 2015

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Apr 2015

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	3/2 Monday	3/3 Tuesday	3/4 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	3/5 Thursday	3/6 Friday	3/7 Saturday																																																																																																																																																																	
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**Naperville  
Community  
Unit School  
District 203**

	3/9 Monday	3/10 Tuesday	3/11 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			



	3/12 Thursday	3/13 Friday	3/14 Saturday																																																																																																									
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**Naperville  
Community  
Unit School  
District 203**

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Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
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**Naperville  
Community  
Unit School  
District 203**

	3/23 Monday	3/24 Tuesday	3/25 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	3/26 Thursday	3/27 Friday	3/28 Saturday																																																																																																																
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**Naperville  
Community  
Unit School  
District 203**

# April 2015

Monday	Tuesday	Wednesday	Thursday
		1	2
6	7	8	9
13	14	15	16
20	21	22	23
27	28	29	30

# NOTES

Friday	Saturday	Sunday
3	4	5
10	11	12
17	18	19
24	25	26

Mar 2015

S	M	T	W	T	F	S
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May 2015


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	3/30 Monday	3/31 Tuesday	4/1 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events	NO SCHOOL Spring Vacation	NO SCHOOL Spring Vacation	NO SCHOOL Spring Vacation



	4/2 Thursday	4/3 Friday	4/4 Saturday																																																																																																																																																																																																																																																																																																						
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NOTES



**Naperville  
Community  
Unit School  
District 203**

	4/6 Monday	4/7 Tuesday	4/8 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	4/9 Thursday	4/10 Friday	4/11 Saturday																																																																																																																																																										
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**Naperville  
Community  
Unit School  
District 203**

	4/13 Monday	4/14 Tuesday	4/15 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events		Midterm Trimester 3	

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**Naperville  
Community  
Unit School  
District 203**

	4/27 Monday	4/28 Tuesday	4/29 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			



	4/30 Thursday	5/1 Friday	5/2 Saturday																																																																																																																																																										
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Events		Half-Day Institute																																																																																																																																																											



**Naperville  
Community  
Unit School  
District 203**

# May 2015

Monday

Tuesday

Wednesday

Thursday

4	5	6	7
11	12	13	14
18	19	20	21
25	26	27	28

# NOTES

Friday	Saturday	Sunday
1	2	3
8	9	10
15	16	17
22	23	24
29	30	31

S	M	T	W	T	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

	5/4 Monday	5/5 Tuesday	5/6 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			



	5/11 Monday	5/12 Tuesday	5/13 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			

	5/14 Thursday	5/15 Friday	5/16 Saturday			
Math						
Science			<p style="text-align: center;"><b>Sunday</b></p> <table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 33%;">           Apr 2015            S M T W T F S                      1 2 3 4            5 6 7 8 9 10 11            12 13 14 15 16 17 18            19 20 21 22 23 24 25            26 27 28 29 30         </td> <td style="width: 33%;">           May 2015            S M T W T F S                                      1 2            3 4 5 6 7 8 9            10 11 12 13 14 15 16            17 18 19 20 21 22 23            24 25 26 27 28 29 30            31         </td> <td style="width: 33%;">           Jun 2015            S M T W T F S                      1 2 3 4 5 6            7 8 9 10 11 12 13            14 15 16 17 18 19 20            21 22 23 24 25 26 27            28 29 30         </td> </tr> </table>	Apr 2015 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	May 2015 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Jun 2015 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
Apr 2015 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	May 2015 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Jun 2015 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30				
Social Studies			<p style="text-align: center;"><b><u>Community Contributor</u></b></p> <p style="text-align: center;"><i>Assists in building community; in and out of the school</i></p>			
Language Arts			<p><b><u>NOTES</u></b></p>			
Exploratory						
Comments						
Events						



**Naperville  
Community  
Unit School  
District 203**

	5/18 Monday	5/19 Tuesday	5/20 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events			





	5/25 Monday	5/26 Tuesday	5/27 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events	NO SCHOOL Memorial Day Holiday		

	5/28 Thursday	5/29 Friday	5/30 Saturday																																																																																																																																																									
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**Naperville  
Community  
Unit School  
District 203**

# June 2015

Monday	Tuesday	Wednesday	Thursday
1	2	3	4
8	9	10	11
15	16	17	18
22	23	24	25
29	30		


# NOTES

Friday	Saturday	Sunday
5	6	7
12	13	14
19	20	21
26	27	28

May 2015						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jul 2015						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

	6/1 Monday	6/2 Tuesday	6/3 Wednesday
Math			
Science			
Social Studies			
Language Arts			
Exploratory			
Comments			
Events	Emergency Days (if needed)	Emergency Days (if needed)	Emergency Days (if needed)

	6/4 Thursday	6/5 Friday	6/6 Saturday																																																																																																																																																																					
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## The Six Traits of Writing



**IDEAS:** Ideas make up the content of the piece of writing – the heart of the message.



**ORGANIZATION:** Organization is the internal structure of the piece; like the skeleton of an animal, it holds everything together.



**VOICE:** Voice is the soul of the piece; it is how you say it, your personal imprint on the writing.



**WORD CHOICE:** Word choice depends on choosing the “just right” words to fit audience, topic and purpose.



**SENTENCE FLUENCY:** Sentence fluency is the rhythm and flow of the language, the sound of word patterns-the way the writing plays to the ear, not just to the eye.



**CONVENTIONS:** The trait of conventions includes spelling, punctuation, usage and grammar, capitalization, and indentation.

*Culham, Ruth. 6+1 Traits of Writing, (Scholastic Professional Books: 2003).*

*Spandel, Vicki. Write Traits Teacher's Guide (Great Source Education Group: 2004).*



## The Writing Process

**PREWRITE:** Organize your thoughts before writing using a graphic organizer.

**DRAFT:** When you start writing your first draft, focus on getting all your ideas down.

**REVISE:** Go back through your writing to add detail, modify word choice, and listen to sentence fluency.

**EDIT:** Read through your paper to correct your conventions.

**PUBLISH:** Now your paper is ready to be read by your audience!



## Reading Strategies

### Connecting Known to New



Activate prior knowledge before, during, and after reading text. Use prior knowledge to make text to text, text to self, and text to world connections as you read.

### Determine Importance



Determine the most important ideas and themes in a text. Use your conclusions about important ideas to focus your reading.

### Ask Questions



Ask questions of yourself, the authors, and the texts you read. Use your questions to clarify and to focus your reading.

### Form Sensory Images



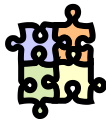
Create visual and other sensory images from text during and after reading. Use these images to deepen your understanding of the text.

### Infer Meaning



Draw inferences from text. Use your prior knowledge and textual information to draw conclusions, make critical judgments, and form unique interpretations from text.

### Synthesize Ideas



Retell and synthesize what you have read. Put the pieces together to better understand what you have read.

### Solve Reading Problems



Use a variety of fix-up strategies to “fix,” or repair, comprehension when it breaks down.

Keene, Ellin Oliver and Susan Zimmerman. *Mosaic of Thought*. Heinemann: 1997.



## A Few Key Spelling Rules

- I before E, except after C, or when sounded as A, as in neighbor and weigh.
- Keep the final e before a suffix beginning with a consonant.
- Do not double final consonants when the word ends in more than one consonant.
- Drop the final e before a suffix beginning with a vowel.
- When verbs end in ie, change the ending to y before adding ing.
- When words end in soft ce or ge, keep the e before able and ous.

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**\*If referencing a Personal Web Page, can use designation *Home page*.**

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*Motion Picture*. Sony BMG. 2006. MP3 file.

# SCIENCE Periodic Table of the Elements

METALS		NON-METALS																																																																																																																																																																																																																																																																																																																																																																																	
Atomic Number	Chemical Symbol	Chemical Name	Atomic Weight	1	2	3	4	5	6	7	8	9	10																																																																																																																																																																																																																																																																																																																																																																						
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11	Na	SODIUM	22.990	12	Mg	MAGNESIUM	24.305	13	Al	ALUMINUM	26.982	14	Si	SILICON	28.086	15	P	PHOSPHORUS	30.974	16	S	SULFUR	32.065	17	Cl	CHLORINE	35.453	18	Ar	ARGON	39.948	19	K	POTASSIUM	39.0983	20	Ca	CALCIUM	40.078	21	Sc	SCANDIUM	44.956	22	Ti	TITANIUM	47.867	23	V	VANADIUM	50.942	24	Cr	CHROMIUM	51.996	25	Mn	MANGANESE	54.938	26	Fe	IRON	55.845	27	Co	COBALT	58.933	28	Ni	NICKEL	58.693	29	Cu	COPPER	63.546	30	Zn	ZINC	65.38	31	Ga	GERMANIUM	69.723	32	Ge	GERMANIUM	72.64	33	As	ARSENIC	74.922	34	Se	SELENIUM	78.96	35	Br	BROMINE	79.904	36	Kr	KRYPTON	83.798	37	Rb	RUBIDIUM	85.468	38	Sr	STRONTIUM	87.62	39	Y	YTRIUM	88.906	40	Zr	ZIRCONIUM	91.224	41	Nb	NIوبيUM	92.906	42	Mo	MOLYBDENUM	95.96	43	Tc	TECHNETIUM	[98]	44	Ru	RUTHENIUM	101.07	45	Rh	RHODIUM	106.42	46	Pd	PALLADIUM	107.87	47	Ag	SILVER	107.87	48	Cd	CADMIUM	112.41	49	In	INDIUM	114.82	50	Sn	TIN	118.71	51	Sb	ANTIMONY	121.76	52	Te	TELLURIUM	127.60	53	I	IODINE	126.90	54	Xe	XENON	131.29	55	Cs	CESIUM	132.91	56	Ba	BARIUM	137.32	57	La	LANTHANUM	138.91	58	Ce	CERIUM	140.11	59	Pr	PRASEODYMIUM	140.91	60	Nd	NEODYMIUM	144.24	61	Pm	PROMETHIUM	[145]	62	Sm	SAMARIUM	150.36	63	Eu	EUROPIUM	151.96	64	Gd	GADOLINIUM	157.25	65	Tb	TERBIUM	158.93	66	Dy	DYSPROSIUM	162.50	67	Ho	HOLMIUM	164.93	68	Er	ERBIUM	167.26	69	Tm	THULIUM	168.93	70	Yb	YTTERIUM	173.54	71	Lu	LUTETIUM	174.97	72	Hf	HAFNIUM	178.49	73	Ta	TANTALUM	180.95	74	W	TUNGSTEN	183.84	75	Re	RHENIUM	186.21	76	Os	OSMIUM	190.23	77	Ir	IRIDIUM	192.22	78	Pt	PLATINUM	195.08	79	Au	GOLD	196.97	80	Hg	MERCURY	200.59	81	Tl	THALLIUM	204.38	82	Pb	LEAD	207.2	83	Bi	BISMUTH	208.98	84	Po	POLONIUM	[209]	85	At	ASTATINE	[210]	86	Rn	RADON	[222]	87	Fr	FRANCIUM	[223]	88	Ra	RADIUM	[226]	89	Ac	ACTINIUM	[227]	90	Th	THORIUM	232.04	91	Pa	PROTACTINIUM	231.04	92	U	URANIUM	238.03	93	Np	NEPTUNIUM	[237]	94	Pu	PLUTONIUM	[244]	95	Am	AMERICIUM	[243]	96	Cm	CURIUM	[247]	97	Bk	BERKELIUM	[247]	98	Cf	CALIFORNIUM	[251]	99	Es	EINSTEINIUM	[252]	100	Fm	FERMITIUM	[257]	101	Md	MENDELEVIUM	[258]	102	No	NOBELIUM	[259]	103	Lr	LAWRENCIUM	[262]

**KEY**

- = Solid at room temperature
- = Liquid at room temperature
- = Gas at room temperature
- = Radioactive
- = Artificially Made

6 ← Atomic Number

← Chemical Symbol

CARBON ← Chemical Name

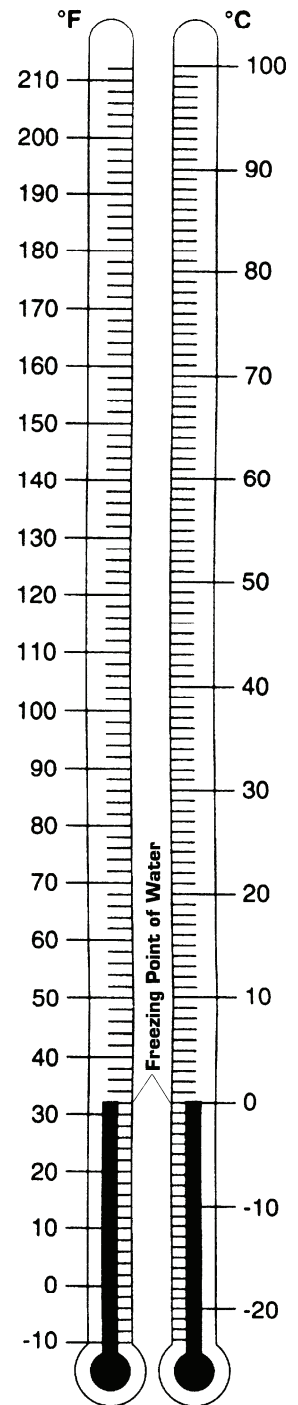
← Atomic Weight

12.011

# SCIENCE Unit Conversion

## ENGLISH TO METRIC CONVERSIONS

<i>To Convert</i> →	<i>Multiply By</i> →	<i>To Find</i> →
<b>AREA</b>		
square inches	6.45	square centimeters
square feet	0.09	square meters
square miles	2.59	square kilometers
acres	0.40	hectares
<b>LENGTH</b>		
inches	2.54	centimeters
feet	0.30	meters
yards	0.91	meters
miles	1.61	kilometers
<b>MASS AND WEIGHT</b>		
ounces	28.41	grams
pounds	0.45	kilograms
pounds	4.45	newtons
tons	0.91	tonnes (metric tons)
<b>VOLUME</b>		
cubic inches	16.39	cubic centimeters
cubic feet	0.02	cubic meters
quarts	0.95	liters
gallons	3.78	liters



## TEMPERATURE

**Fahrenheit to Celsius:**  
subtract 32, then multiply  
by 5 and divide by 9.

**Celsius to Fahrenheit:**  
multiply by 9, divide by 5,  
then add 32.

## METRIC TO ENGLISH CONVERSIONS

<i>To Convert</i> →	<i>Multiply By</i> →	<i>To Find</i> →
<b>AREA</b>		
square centimeters	0.16	square inches
square meters	10.76	square feet
square kilometers	0.39	square miles
hectares	2.47	acres
<b>LENGTH</b>		
centimeters	0.39	inches
meters	3.28	feet
meters	1.09	yards
kilometers	.62	miles
<b>MASS AND WEIGHT</b>		
grams	0.04	ounces
kilograms	2.20	pounds
tonnes (metric tons)	1.10	tons
newtons	.023	pounds
<b>VOLUME</b>		
cubic centimeters	0.06	cubic inches
cubic meters	35.3	cubic feet
liters	1.06	quarts
liters	0.26	gallons

# MATHEMATICS Squares & Square Roots

N	N <sup>2</sup>	$\sqrt{N}$
1	1	1.00
2	4	1.41
3	9	1.73
4	16	2.00
5	25	2.24
6	36	2.45
7	49	2.65
8	64	2.83
9	81	3.00
10	100	3.16
11	121	3.32
12	144	3.46
13	169	3.61
14	196	3.74
15	225	3.87
16	256	4.00
17	289	4.12
18	324	4.24
19	361	4.36
20	400	4.47
21	441	4.58
22	484	4.69
23	529	4.80
24	576	4.90
25	625	5.00
26	676	5.10
27	729	5.20
28	784	5.29
29	841	5.39
30	900	5.48
31	961	5.57
32	1,024	5.66
33	1,089	5.74
34	1,156	5.83
35	1,225	5.92
36	1,296	6.00
37	1,369	6.08
38	1,444	6.16
39	1,521	6.24
40	1,600	6.32
41	1,681	6.40
42	1,764	6.48
43	1,849	6.56
44	1,936	6.63
45	2,025	6.71
46	2,116	6.78
47	2,209	6.86
48	2,304	6.93
49	2,401	7.00
50	2,500	7.07

N	N <sup>2</sup>	$\sqrt{N}$
51	2,601	7.14
52	2,704	7.21
53	2,809	7.28
54	2,916	7.35
55	3,025	7.42
56	3,136	7.48
57	3,249	7.55
58	3,364	7.62
59	3,481	7.68
60	3,600	7.75
61	3,721	7.81
62	3,844	7.87
63	3,969	7.94
64	4,096	8.00
65	4,225	8.06
66	4,356	8.12
67	4,489	8.19
68	4,624	8.25
69	4,761	8.31
70	4,900	8.37
71	5,041	8.43
72	5,184	8.49
73	5,329	8.54
74	5,476	8.60
75	5,625	8.66
76	5,776	8.72
77	5,929	8.77
78	6,084	8.83
79	6,241	8.89
80	6,400	8.94
81	6,561	9.00
82	6,724	9.06
83	6,889	9.11
84	7,056	9.17
85	7,225	9.22
86	7,396	9.27
87	7,569	9.33
88	7,744	9.38
89	7,921	9.43
90	8,100	9.49
91	8,281	9.54
92	8,464	9.59
93	8,649	9.64
94	8,836	9.70
95	9,025	9.75
96	9,216	9.80
97	9,409	9.85
98	9,604	9.90
99	9,801	9.95
100	10,000	10.00

N	N <sup>2</sup>	$\sqrt{N}$
101	10,201	10.05
102	10,404	10.10
103	10,609	10.15
104	10,816	10.20
105	11,025	10.25
106	11,236	10.30
107	11,449	10.34
108	11,664	10.39
109	11,881	10.44
110	12,100	10.49
111	12,321	10.54
112	12,544	10.58
113	12,769	10.63
114	12,996	10.68
115	13,225	10.72
116	13,456	10.77
117	13,689	10.82
118	13,924	10.86
119	14,161	10.91
120	14,400	10.95
121	14,641	11.00
122	14,884	11.05
123	15,129	11.09
124	15,376	11.14
125	15,625	11.18
126	15,876	11.22
127	16,129	11.27
128	16,384	11.31
129	16,641	11.36
130	16,900	11.40
131	17,161	11.45
132	17,424	11.49
133	17,689	11.53
134	17,956	11.58
135	18,225	11.62
136	18,496	11.66
137	18,769	11.70
138	19,044	11.75
139	19,321	11.79
140	19,600	11.83
141	19,881	11.87
142	20,164	11.92
143	20,449	11.96
144	20,736	12.00
145	21,025	12.04
146	21,316	12.08
147	21,609	12.12
148	21,904	12.17
149	22,201	12.21
150	22,500	12.25



# MATHEMATICS Algebra & Multiplication Table

## ALGEBRA

### Expanding

- {1}  $a(b+c) = ab+ac$
- {2}  $(a+b)^2 = a^2+2ab+b^2$
- {3}  $(a-b)^2 = a^2-2ab+b^2$
- {4}  $(a+b)(a+c) = a^2+ac+ab+bc$
- {5}  $(a+b)(c+d) = ac+ad+bc+bd$
- {6}  $(a+b)^3 = a^3+3a^2b+3ab^2+b^3$
- {7}  $(a-b)^3 = a^3-3a^2b+3ab^2-b^3$
- {8}  $a^2-b^2 = (a+b)(a-b)$
- {9}  $a^3+b^3 = (a+b)(a^2-ab+b^2)$
- {10}  $a^3b-ab^3 = ab(a+1)(a-1)$
- {11}  $a^2-2ab+b^2 = (a-b)^2$
- {12}  $a^3-b^3 = (a-b)(a^2+ab+b^2)$

### Laws of Exponents

- {1}  $a^r a^s = a^{r+s}$
- {2}  $a^r / a^s = a^{r-s}$
- {3}  $a^r a^s / a^p = a^{r+s-p}$
- {4}  $(a^r)^s = a^{rs}$
- {5}  $(ab)^r = a^r b^r$
- {6}  $(a/b)^r = a^r / b^r$  ( $b \neq 0$ )
- {7}  $a^0 = 1$  ( $a \neq 0$ )
- {8}  $a^{-r} = 1/a^r$  ( $a \neq 0$ )

*if r and s are positive integers*

### Logarithms

- {1}  $\text{Log}(xy) = \text{Log } x + \text{Log } y$
- {2}  $\text{Log } x^r = r \text{Log } x$
- {3}  $\text{Log } x = n \iff x = 10^n$  (Common log)
- {4}  $\text{Log}_a x = n \iff x = a^n$  (Log to the base a)
- {5}  $\text{Ln } x = n \iff x = e^n$  (Natural log)
- {6}  $\text{Log}(x/y) = \text{Log } x - \text{Log } y$

$e = 2.71828183$

### Quadratic Formula

When given a formula in the form of a quadratic equation  $\rightarrow$

$$ax^2 + bx + c = 0$$

The solution can be derived using the quadratic formula  $\rightarrow$

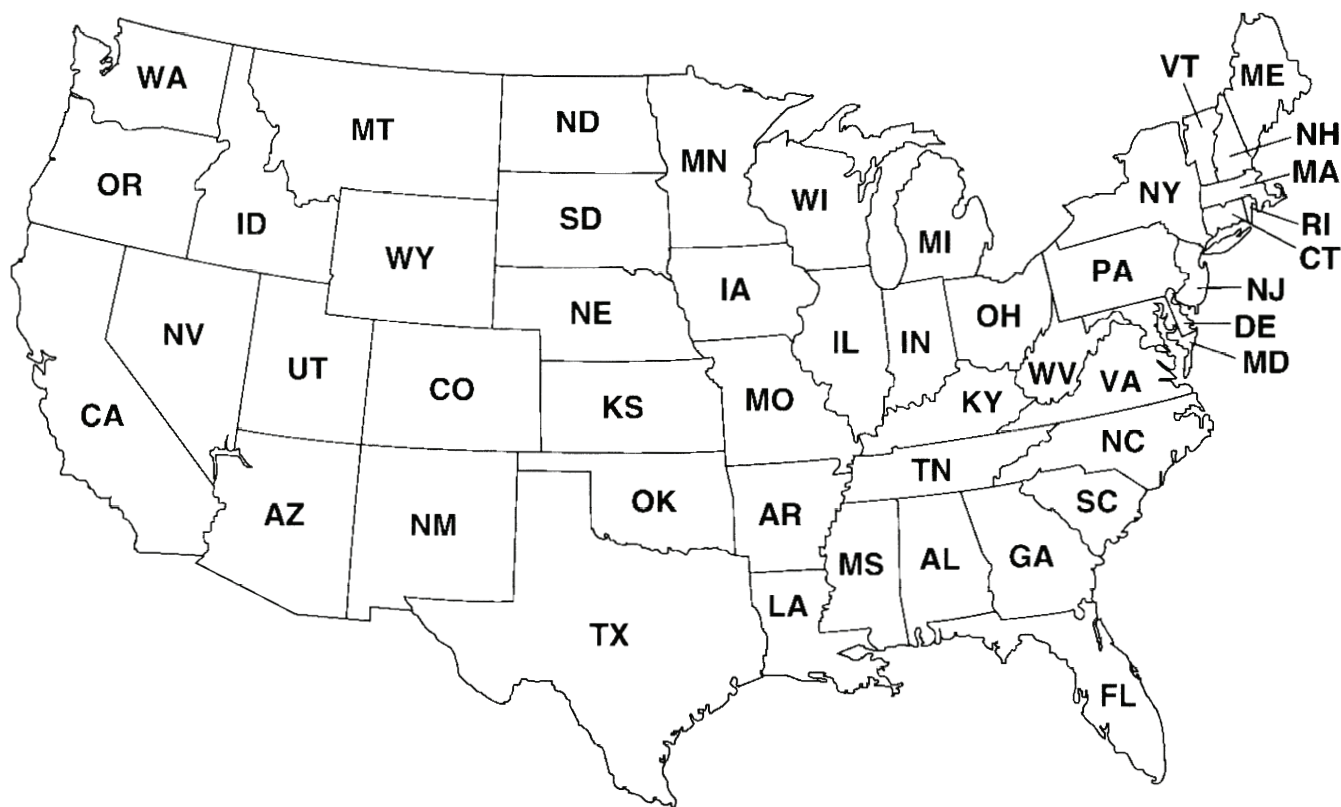
$$x = \frac{-b \pm \sqrt{b^2 - 4ac}}{2a}$$

## MULTIPLICATION TABLE

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
1	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
2	2	4	6	8	10	12	14	16	18	20	22	24	26	28	30	32	34	36	38	40
3	3	6	9	12	15	18	21	24	27	30	33	36	39	42	45	48	51	54	57	60
4	4	8	12	16	20	24	28	32	36	40	44	48	52	56	60	64	68	72	76	80
5	5	10	15	20	25	30	35	40	45	50	55	60	65	70	75	80	85	90	95	100
6	6	12	18	24	30	36	42	48	54	60	66	72	78	84	90	96	102	108	114	120
7	7	14	21	28	35	42	49	56	63	70	77	84	91	98	105	112	119	126	133	140
8	8	16	24	32	40	48	56	64	72	80	88	96	104	112	120	128	136	144	152	160
9	9	18	27	36	45	54	63	72	81	90	99	108	117	126	135	144	153	162	171	180
10	10	20	30	40	50	60	70	80	90	100	110	120	130	140	150	160	170	180	190	200
11	11	22	33	44	55	66	77	88	99	110	121	132	143	154	165	176	187	198	209	220
12	12	24	36	48	60	72	84	96	108	120	132	144	156	168	180	192	204	216	228	240
13	13	26	39	52	65	78	91	104	117	130	143	156	169	182	195	208	221	234	247	260
14	14	28	42	56	70	84	98	112	126	140	154	168	182	196	210	224	238	252	266	280
15	15	30	45	60	75	90	105	120	135	150	165	180	195	210	225	240	255	270	285	300
16	16	32	48	64	80	96	112	128	144	160	176	192	208	224	240	256	272	288	304	320
17	17	34	51	68	85	102	119	136	153	170	187	204	221	238	255	272	289	306	323	340
18	18	36	54	72	90	108	126	144	162	180	198	216	234	252	270	288	306	324	342	360
19	19	38	57	76	95	114	133	152	171	190	209	228	247	266	285	304	323	342	361	380
20	20	40	60	80	100	120	140	160	180	200	220	240	260	280	300	320	340	360	380	400

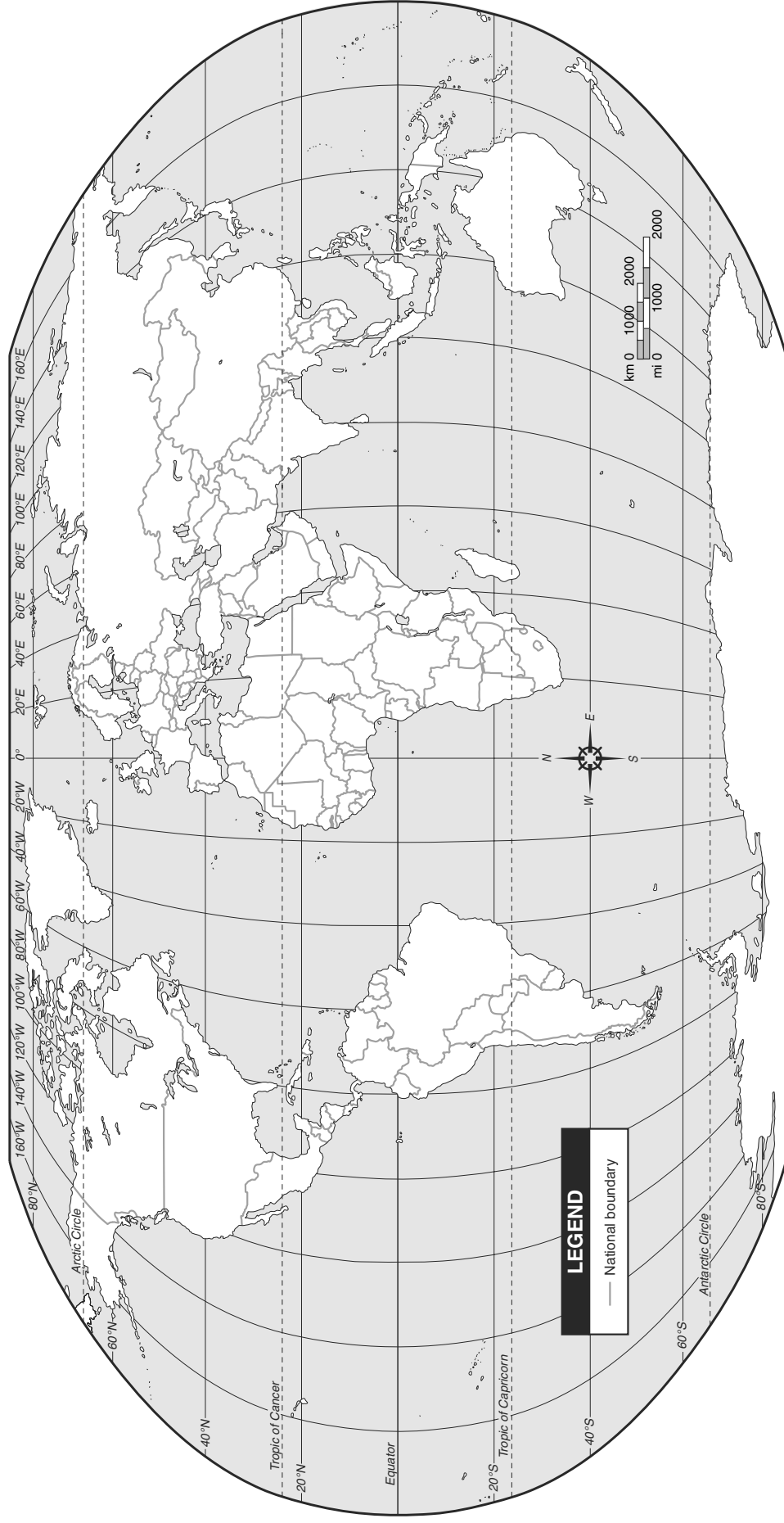
# SOCIAL STUDIES States & State Capitals

{AL}	Alabama -----	Montgomery	{MT}	Montana-----	Helena
{AK}	Alaska-----	Juneau	{NE}	Nebraska -----	Lincoln
{AZ}	Arizona -----	Phoenix	{NV}	Nevada-----	Carson City
{AR}	Arkansas -----	Little Rock	{NH}	New Hampshire-----	Concord
{CA}	California -----	Sacramento	{NJ}	New Jersey -----	Trenton
{CO}	Colorado -----	Denver	{NM}	New Mexico -----	Santa Fe
{CT}	Connecticut-----	Hartford	{NY}	New York-----	Albany
{DE}	Delaware -----	Dover	{NC}	North Carolina-----	Raleigh
{FL}	Florida -----	Tallahassee	{ND}	North Dakota -----	Bismarck
{GA}	Georgia -----	Atlanta	{OH}	Ohio -----	Columbus
{HI}	Hawaii-----	Honolulu	{OK}	Oklahoma-----	Oklahoma City
{ID}	Idaho-----	Boise	{OR}	Oregon -----	Salem
{IL}	Illinois -----	Springfield	{PA}	Pennsylvania -----	Harrisburg
{IN}	Indiana -----	Indianapolis	{RI}	Rhode Island-----	Providence
{IA}	Iowa-----	Des Moines	{SC}	South Carolina -----	Columbia
{KS}	Kansas -----	Topeka	{SD}	South Dakota-----	Pierre
{KY}	Kentucky-----	Frankfort	{TN}	Tennessee-----	Nashville
{LA}	Louisiana -----	Baton Rouge	{TX}	Texas -----	Austin
{ME}	Maine-----	Augusta	{UT}	Utah-----	Salt Lake City
{MD}	Maryland-----	Annapolis	{VT}	Vermont -----	Montpelier
{MA}	Massachusetts-----	Boston	{VA}	Virginia-----	Richmond
{MI}	Michigan-----	Lansing	{WA}	Washington -----	Olympia
{MN}	Minnesota-----	St. Paul	{WV}	West Virginia-----	Charleston
{MS}	Mississippi-----	Jackson	{WI}	Wisconsin-----	Madison
{MO}	Missouri-----	Jefferson City	{WY}	Wyoming-----	Cheyenne





# WORLD COUNTRIES



# SOCIAL STUDIES United States Presidents

No.	President	Party	Date of Term	Vice President
1	George Washington	Fed.	1789-1797	John Adams
2	John Adams	Fed.	1797-1801	Thomas Jefferson
3	Thomas Jefferson	Dem.-Rep.	1801-1809	Aaron Burr
	Thomas Jefferson		1801-1809	George Clinton
4	James Madison	Dem.-Rep.	1809-1817	George Clinton
	James Madison		1809-1817	Elbridge Gerry
5	James Monroe	Dem.-Rep.	1817-1825	Daniel D. Tompkins
6	John Quincy Adams	Dem.-Rep.	1825-1829	John C. Calhoun
7	Andrew Jackson	Dem.	1829-1833	John C. Calhoun
	Andrew Jackson		1833-1837	Martin Van Buren
8	Martin Van Buren	Dem.	1837-1841	Richard M. Johnson
9	William Henry Harrison*	Whig	1841-1841	John Tyler
10	John Tyler	Whig	1841-1845	
11	James K. Polk	Dem.	1845-1849	George M. Dallas
12	Zachary Taylor*	Whig	1849-1850	Millard Fillmore
13	Millard Fillmore	Whig	1850-1853	
14	Franklin Pierce	Dem.	1853-1857	William R. King
15	James Buchanan	Dem.	1857-1861	John C. Breckinridge
16	Abraham Lincoln	Rep.	1861-1865	Hannibal Hamlin
	Abraham Lincoln	Rep.	1865-1865	Andrew Johnson
17	Andrew Johnson	Nat. Union	1865-1869	
18	Ulysses S. Grant	Rep.	1869-1873	Schuyler Colfax
	Ulysses S. Grant		1873-1877	Henry Wilson
19	Rutherford B. Hayes	Rep.	1877-1881	William A. Wheeler
20	James A. Garfield	Rep.	1881-1881	Chester A. Arthur
21	Chester A. Arthur	Rep.	1881-1885	
22	Grover Cleveland	Dem.	1885-1889	Thomas A. Hendricks
23	Benjamin Harrison	Rep.	1889-1893	Levi P. Morton
24	Grover Cleveland	Dem.	1893-1897	Adlai E. Stevenson
25	William McKinley	Rep.	1897-1901	Garret A. Hobart
	William McKinley	Rep.	1897-1901	Theodore Roosevelt
26	Theodore Roosevelt	Rep.	1901-1905	
	Theodore Roosevelt		1905-1909	Charles W. Fairbanks
27	William H. Taft	Rep.	1909-1913	James S. Sherman
28	Woodrow Wilson	Dem.	1913-1921	Thomas R. Marshall
29	Warren G. Harding	Rep.	1921-1923	Calvin Coolidge
30	Calvin Coolidge	Rep.	1923-1929	Charles G. Dawes
31	Herbert C. Hoover	Rep.	1929-1933	Charles Curtis
32	Franklin D. Roosevelt	Dem.	1933-1937	John N. Garner
	Franklin D. Roosevelt		1937-1941	Henry A. Wallace
	Franklin D. Roosevelt		1941-1945	Harry S. Truman
	Franklin D. Roosevelt		1945-1945	Harry S. Truman
33	Harry S. Truman	Dem.	1945-1949	
	Harry S. Truman		1949-1953	Alben W. Barkley
34	Dwight D. Eisenhower	Rep.	1953-1961	Richard M. Nixon
35	John F. Kennedy*	Dem.	1961-1963	Lyndon B. Johnson
36	Lyndon B. Johnson	Dem.	1963-1969	
	Lyndon B. Johnson		1963-1969	Hubert H. Humphrey
37	Richard M. Nixon	Rep.	1969-1973	Spiro T. Agnew
	Richard M. Nixon*		1973-1974	Gerald R. Ford
38	Gerald Ford	Rep.	1974-1977	Nelson Rockefeller
39	James E. Carter	Dem.	1977-1981	Walter Mondale
40	Ronald Reagan	Rep.	1981-1985	George Bush
	Ronald Reagan		1985-1989	
41	George Bush	Rep.	1989-1993	Dan Quayle
42	William J. Clinton	Dem.	1993-1997	Albert Gore
	William J. Clinton		1997-2001	Albert Gore
43	George W. Bush	Rep.	2001-2005	Dick Cheney
	George W. Bush		2005-2009	Dick Cheney
44	Barack Obama	Dem.	2009-	Joe Biden

## ORDER OF PRESIDENTIAL SUCCESSION

- {1} The Vice President
- {2} Speaker of the House
- {3} President pro tempore of the Senate
- {4} Secretary of State
- {5} Secretary of the Treasury
- {6} Secretary of Defense
- {7} Attorney General
- {8} Secretary of the Interior
- {9} Secretary of Agriculture
- {10} Secretary of Commerce
- {11} Secretary of Labor
- {12} Secretary of Health and Human Services
- {13} Secretary of Housing and Urban Development
- {14} Secretary of Transportation
- {15} Secretary of Energy
- {16} Secretary of Education
- {17} Secretary of Veteran Affairs

\*(Did not finish term)

# Science Safety Contract

## PURPOSE

Science is a hands-on laboratory class. However, science activities may have potential hazards. We will use some equipment and animals that may be dangerous if not handled properly. Safety in the science classroom is an important part of the scientific process. To ensure a safe classroom, a list of rules has been developed and is called the Science Safety Contract. These rules must be followed at all times. Additional safety instructions will be given for each activity.

No science student will be allowed to participate in science activities until this contract has been signed.

## SAFETY RULES

1. Conduct yourself in a responsible manner at all times in the science room. Horse play, practical jokes, and pranks will not be tolerated.
2. Follow all written and verbal instructions carefully. Ask your teacher questions if you do not understand the instructions.
3. Do not touch any equipment, supplies, animals, or other materials in the science room without permission from the teacher.
4. Perform only authorized and approved experiments. Do not conduct any experiments when the teacher is out of the room.
5. Never eat, drink, chew gum, or taste anything in the science room.
6. Keep hands away from face, eyes, and mouth while using science materials or when working with either chemicals or animals. Wash your hands with soap and water before leaving the science room.
7. Wear safety glasses or goggles when instructed. Never remove safety glasses or goggles during an experiment. There will be NO exceptions to this rule!
8. Keep your work area and the science room neat and clean. Bring only your laboratory instructions, worksheets, and writing instruments to the work area.
9. Clean all work areas and equipment at the end of the experiment. Return all equipment clean and in working order to the proper storage area.
10. Follow your teacher's instructions to dispose of any waste materials generated in an experiment.
11. Report any accident (fire, spill, breakage, etc.) injury (cut, burn, etc.), or hazardous condition (broken equipment, etc.) to the teacher immediately.
12. Consider all chemicals used in the science room to be dangerous. Do not touch or smell any chemicals unless specifically instructed to do so.
13. Always carry a microscope with both hands. Hold the arm with one hand; place the other hand under the base.
14. Treat all preserved specimens and dissecting supplies with care and respect.
  - a. Do not remove preserved specimens from the science room.
  - b. Use scalpels, scissors, and other sharp instruments only as instructed.
  - c. Never cut any material towards you- always cut away from your body.
  - d. Report any cut or scratch from sharp instruments to the teacher immediately.
15. Never open storage cabinets or enter the prep/storage room without permission from the teacher.
16. Do not remove chemicals, equipment supplies, or animals from the science room without permission from the teacher.
17. Handle all glassware with care. Never pick up hot or broken glassware with your bare hands.
18. Use extreme caution when using matches, a burner, or hot plate. Only light burners when instructed and do not put anything into a flame unless specifically instructed to do so. Do not leave a lit burner unattended.
19. Dress properly – long hair must be tied back, no dangling jewelry, and no loose or baggy clothing. Wear aprons when instructed.
20. Learn where the safety equipment is located and how to use it. Know where the exits are located and what to do in case of an emergency or fire drill.

## AGREEMENT

I \_\_\_\_\_, (student name) have read and understand each of the above safety rules set forth in the contract. I agree to follow them to ensure not only my own safety but also the safety of others in the science classroom or laboratory. I also agree to follow the general rules of appropriate behavior for a classroom at all times to avoid accidents and to provide a safe learning environment for everyone. I understand that if I do not follow all the rules and safety precautions, I will not be allowed to participate in science activities.

**Important Questions:** Do you wear contact lenses? Y or N      Are you color blind? Y or N  
Do you have any allergies? Y or N      If so, Please List \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_





# MADISON'S MISSION

IS TO EDUCATE STUDENTS TO BE...

**self directed learners,**

collaborative workers,

**complex thinkers,**

**QUALITY PRODUCERS and**

community contributors.

